

PROPERTY OWNER WITH INTENT TO BUILD STEPS TO FOLLOW

1. Have lot surveyed by a **Professional Engineer** or **Registered Surveyor**, set lot corner stakes and house corner stakes, and location of driveway.
2. Complete all enclosed documents.
3.
  - a) Obtain slope determination from Pennoni Assoc., Inc., Consulting Engineers  
Phone 570-824-2200
  - b) If slope is less than 10% submit Erosion & Sedimentation Control Plan to BMLA ACC. Upon acknowledgement of E & S plan by BMLA ACC apply for building permit from Butler Township zoning officer. Submit 4 copies of complete legible house plans to scale with finished grade line. Copy of survey plat and copy of acknowledged E & S plan. Butler Township zoning officer phone – 570-788-3547. You will receive 3 sets of approved plans back from Butler Township. These plans have to be approved by BMLA ACC. You will receive two sets of plans back, one to be kept on job site and one for your records. A \$50.00 inspection fee required.
  - c) If slope is greater than 10% a Luzerne County Conservation District approved E & S will be required, before applying for building permit from Butler Township. Butler Township will review and approve the Storm Water Run-off Plan that you have to submit. These plans need to be accomplished by registered professional engineer. Remainder of procedure is as outlined in (b) above. A \$100.00 Inspection fee is required.
4.
  - a) A check for filing fee and lot inspection of \$550.00 payable to Beech Mountain Lakes Association.
  - b) A check for security deposit of \$750.00 payable to Beech Mountain Lakes Association. **Contractor must pay security deposit.**
  - c) A check for \$50.00 or \$100.00 for Erosion & Sedimentation Control inspections, depending on type of E & S plan required, check payable to Beech Mountain Lakes Association.
5. After receiving approved building permit from Butler Township, submit all completed documents, survey plat, grading plan, E & S and Storm Water Run-off plan (if required), 3 sets of approved building plans with finished grade lines, copy of recorded deed showing current ownership of lot & paid up dues on lot.
6. The Architectural Control Committee will review all plans and specifications the 1st and 3rd TUESDAY of the month at 6:30 pm.
7. **All plans must be brought to the Administration Office no later than 3pm the Friday prior to the meeting. ALL NUMBERED PAGES MUST BE COMPLETE WHEN SUBMITTED. All plans shall be approved within thirty(30) days.**

8. Mark all trees to be removed with orange or yellow ribbon (**no paint is to be used**) and call for inspection. Permit shall be issued only after successful pre-construction inspection and E & S inspection are made, only then can the lot be cleared for construction. Do not remove any trees until this inspection is completed.
9. Once approval is received, you may pick up Permit and Documents from the Administration Office between 9 AM and 4:30 PM Monday thru Friday.
10. Please be advised by virtue of submitting a intent to build Contractor Package, you are granting permission for our designated inspector(s) to enter upon your property to verify all applicable protective covenants are being complied with.
11. Only members with paid up dues will be considered for approval to build on their lot. Any builder performing any work in Beech Mountain Lakes must have a Beech Mountain Lakes Contractor License and a Butler Township Contractor License.
12. If lot is listed on Army Corps of Engineers wetlands study of 1998, a wetland delineation is required.

**\*\* A \$750 deposit will be required by the contractor.** The deposit is required for any damages which result from construction, caused by the homebuilder or his contractor or subcontractors. Also house must be completed per plans submitted. This deposit required prior to excavation will be refunded at the time of final inspection of home if there is no damage done to ROAD, ADJOINING LOTS, NO UN-APPROVED TREES HAVE BEEN REMOVED, AND UPON COMPLETION OF HOUSE PER PLANS SUBMITTED.

**IT WILL BE THE OWNERS, BUILDERS OR SUB-CONTRACTORS RESPONSIBILITY TO CONTACT BEECH MOUNTAIN LAKES ASSOCIATION (788-1010) BEFORE ANY CONSTRUCTION IS STARTED FOR A PHYSICAL INSPECTION OF ANY EXISTING DAMAGES.**

1. I intend to build a home for:

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

On Lot \_\_\_\_\_, Block \_\_\_\_\_, at Beech Mountain Lakes.

2. The following items are included with this form for submission and Architectural Control Committee approval:

- A. \$550.00 filing fee & inspection payable to Beech Mountain Lakes Association, Inc.
- B. \$750.00 security deposit for road, sewer, water line damage, non-approved tree removal, or other damage on or off site involved in construction and completing house per plans submitted. **Contractor must pay security deposit.** Make check payable to Beech Mountain Lakes Assoc.
- C. \$50.00 or \$100.00 for Erosion & Sedimentation Control Inspections, depending on type of E & S plan required, check payable to Beech Mountain Lakes  
**PLEASE WRITE OUT SEPARATE CHECKS.**
- D. **NOTICE: PER THE NOVEMBER 28, 2000 BOARD OF DIRECTORS MEETING A SERVICE CHARGE OF \$50.00 WILL BE CHARGED FOR EACH CHECK THAT IS RETURNED FROM THE BANK TO BEECH MOUNTAIN LAKES ASSOCIATION FOR INSUFFICIENT FUNDS. EFFECTIVE, DECEMBER 20, 2000. THIS CHARGE WILL BE ASSIGNED TO THE OWNER OR CONTRACTOR WHO ISSUED THE RETURNED CHECK.**
- E. Two copies of sealed plot plans prepared by a **PROFESSIONAL ENGINEER OR REGISTERED SURVEYOR** showing property lines and description, dwelling size and location, driveway-culvert pipe location, north arrow, lot setbacks, and grinder pump location, walks, porches and decks etc.
- F. **A copy of the RECORDED DEED showing current ownership of lot.**
- G. Three copies of the complete set of construction drawing to scale with Finished grade line. **Color samples of ROOF & SIDING must be submitted for approval.**  
Siding color \_\_\_\_\_ Roofing color \_\_\_\_\_

3. While on Beech Mountain Lakes Association property, I agree to follow all rules and regulations including, but not limited to the following:
- A. **SECURITY - COME TO A COMPLETE STOP. SIGN IN AND OUT UPON ENTERING AND LEAVING THE PROPERTY.**
  - B. **SPEED LIMIT - 25 MPH THROUGHOUT THE PROPERTY.**
  - C. **DUMPING - NO DUMPING OF STUMPS, BUILDING MATERIALS OR DEBRIS ON BEECH MOUNTAIN LAKES PROPERTY!!!**
  - D. **COMPLY WITH THE PROTECTIVE COVENANTS, RULES AND REGULATION.**
4. I will inform any employee, contractor, or sub-contractor in my employ of the rules and regulations pertaining to the property and will accept responsibility for their actions.
5. I understand that any builder/contractor, sub-contractor, not complying with the rules and regulations shall be subject to monetary penalties suspension or revocation of license to work in Beech Mountain Lakes.
6. **CONSTRUCTION WILL BE LIMITED TO WORKING HOURS FROM 7:00 A.M. TO 7:00 P.M. MONDAY THROUGH SATURDAY.**

**NO SUNDAY WORK HOURS WILL BE PERMITTED.**

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Type or print Builder's name

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Signature of Builder

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Phone Number

**General information for property owner and general contractor:**

1. Lot shall be used for single family residential purposes only.
2. Lot setbacks are as follows: 35' front (see enclosed memo) 10' sides 40' rear.
3. No clearing or excavation may start before A.C.C. approval and a Butler Township Building Permit has been issued.  
**Note: In the interest of preserving Beech Mountain's natural beauty, trees may only be removed 15' from foundation (excludes porches, decks and steps). Except by ACC approval. Any other trees on the lot 6" in diameter and up will require further approval by the A.C.C.**
4. All excavated material, construction materials; tools and equipment shall be kept within the boundaries of the lot, which the contractor is working at.
5. All construction debris shall be removed from the building site and be properly disposed of immediately. **STUMPS AND CUT TREES ARE TO BE HAULED OFF SITE PRIOR TO SECURITY DEPOSIT REFUND.** Note: Absolutely no dumping on Beech Mountain Lakes Association Property! Trees or stumps cannot be buried anywhere on site.
6. **Any damage done to any roadways, shoulder, aprons, ditches, etc. from any activity connected with the house construction will be immediately repaired, such restoration to the satisfaction of Beech Mountain Lakes Association, Inc. All costs involved to be born by the property owner and/or the building contractor.**
7. Any future additions or improvement will require the approval of the property control committee plus additional fees.
8. **NO TREES OR BRUSH CAN BE CUT BEFORE OBTAINING A BUILDING PERMIT.**
9. Silt fencing will be used to control erosion during construction and until the property has been seeded for grass and 30' long stoning of driveway must be installed at start of project.
10. **ABSOLUTELY NO BURNING OF CONSTRUCTION MATERIALS WILL BE ALLOWED ON THE PROPERTY**

**\*\*Be sure to read item 6 carefully. This will be strictly enforced!\*\***

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Signature of Builder

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Signature of Property Owner

**ARCHITECTURAL CONTROL COMMITTEE  
NOTICE  
All Property Owner and Builders**

- A. Dirt and debris on roads where construction is being done must be cleaned before the end of the working day.
- B. Any off road ruts or damages caused by Builder or Property Owner must be repaired.
- C. All driveways leading from main road to house must have 12 inch or better culvert pipe underneath driveway for drainage purposes. Culvert pipe size and location must be approved before installation by the A.C.C. Culvert pipe must be kept open and clean at all times by Property Owner.
- D. Builders and Property Owners cannot alter or change easements or right of ways.
- E. All types of structures being built or moved onto property must be approved by the A.C.C., and accompanied with plan showing set back line measurements.
- F. Any and all types of modifications to existing structures must be brought before the A.C.C. for approval.
- G. Except as permitted by the A.C.C., no person shall erect or maintain any sign or advertisement upon any lot.
- H. All structures being built on building lot must be completed in six months from date of building Permit being issued.
- I. All building sites must be cleaned from time to time of debris and rubbish.
- J. All Property Owners, before moving into new dwelling, must show the A.C.C. a Township occupancy permit.
- K. Landscaping - No structures, hedgerows, screens or fences of any kind shall be allowed within any setback without written permission of the Architectural Control Committee.
- L. Animals - No animals shall be kept on any lot or unit except household pets (dogs & cats), but not more than three to a household. Household pets shall be kept reasonably confined so as not to become a nuisance.
- M. Vehicles - No vehicles, including disabled vehicles, shall be parked on any street in the development. No mini-bike, trail bike, snowmobile, or other similar type of vehicle shall be used within the development except as provided in the rules and regulations established by the A.C.C.
- N. Garbage and Refuse Disposal - No owner shall burn or permit the burning of out-of-doors garbage, trash, or other household refuse.

- O. Removal of Trees - A building permit must be issued before any stick, brush, shrub or tree of any size, shape, or diameter can be removed. No tree over (3) three inches in diameter may be cut down without prior written consent of the Architectural Control Committee. At final inspection, the A.C.C. may require trees to be planted.
- P. Pets - No dog, cat, or other part shall be allowed to be a nuisance by sound or action of any nature what so ever regardless of the place where the nuisance is said to occur.
- Q. Snow Removal - No vehicle shall be parked within (5) five feet of the road during the months of November, December, January, February, and March because it will interfere with snow removal.
- R. House Colors - The exterior of all structures including, but not limited to houses, garages, sheds, fences, walls, etc. Must be approved in writing by the Architectural Control Committee prior to the paint or stain being applied. The restriction applies to all new construction as well as all exterior remodeling, painting, staining, repainting, or restraining.

VINYL SIDING ONLY HAS BEEN APPROVED- COLOR SAMPLE MUST BE SUBMITTED FOR APPROVAL BY THE ARCHITECTURAL CONTROL COMMITTEE.

- S. Firearms - There are signs posted in Beech Mountain Lakes that say, "NO HUNTING". Discharge of firearms is strictly prohibited anywhere and at anytime in Beech Mountain Lakes unless the Architectural Control Committee gives written permission.
- T. Boats - All boats used on Beech Mountain Lakes shall be registered with the Recreation office. Boat stickers must be displayed on the aft port (left rear) side of the boat.
- U. Speed - speed limit signs are posted.  
\*Security will now be patrolling on property for enforcement of vehicle violations.
- V. Radio and Television Antennas - No exposed or exterior, radio, television or satellite antennas shall be erected, placed, or maintained on any part of any Lot or Unit; however, this restriction may be waived by the A.C.C. Any waiver of these restrictions shall not constitute a waiver as to other Lots, Units, or Antennas.
- W. Private Swimming Pools - No private swimming pools shall be constructed on any Lot except as approved by the A.C.C.
- X. Culvert pipes will be installed prior to excavation for the foundation. There will be no exceptions.
- Y. To preserve the natural character of the development, the A.C.C. does not recommend the use of concrete driveways.
- Z. Grinder pumps will not be allowed in the 10-foot side setback unless prior written approval has been obtained from the A.C.C.

**AFFIDAVIT TO ARCHITECTURAL CONTROL COMMITTEE**

I (We), \_\_\_\_\_, owner(s), of lot \_\_\_\_\_, block \_\_\_\_\_, hereby affirm to the Beech Mountain Architectural Control Committee that I (We) received and agree to abide by all requirements of the Declaration of Protective Covenants, Exceptions, Reservations, and Conditions for Phase I, Beech Mountain Lakes.

I (We) understand that I am (we are) responsible for what I (we) have contractors do on the above property and for any damages to neighboring property or machinery during the performance of the work required to clear, construct, and landscape. Further, I (We) will inform any builder, contractor, or sub-contractor performing work for me (us), of the rules and regulations of the Architectural Control Committee, and any requirements as spelled out in the Declaration of Restrictive Covenants.

I (We) will submit two (2) sets of complete house plans and Specifications. **I (We) will have my property surveyed and plot planned (2-8 1/2" X 11") by a professional engineer or registered surveyor showing lines, dwelling size, and location including all decks, driveways, minimum 12" driveway culvert pipe (size and location must be approved in advance), north point, lot and section number setback from street (minimum 35'), sidelines (minimum 10'), and location of grinder pump.**

I (We) understand that trees may be removed from the driveway and from the actual house location including 15 feet around it. Any other trees on the lot 3" in diameter and up will require further approval by the Architectural Control Committee.

I (We) will request an inspection and issuance of an Occupancy Permit from Butler Township prior to moving into the house.

I (We) will bear responsibility for arranging sewer and water taps as well as power, fuel, and telephone connections.

Two (2) set of plans and specifications will be returned with approval or disapproval, endorsed as such, within thirty (30) days of receipt by the Architectural Control committee.

I (We) hereby certify that all construction shall be completed and lot to be cleared and landscaped within six (6) months.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner(s)

\_\_\_\_\_  
Telephone Number



Effective April 28, 1994 the A.C.C. wishes to inform all new owners and contractors of the policy regarding signs on property.

**NO SIGNS** will be allowed on an owners lot until plans have been approved for building on the lot. After plans have been approved by the A.C.C., the contractor may then put up a sign on the property only if the building permits are attached to the sign. Failure to comply with this policy will result in confiscation of the sign and the contractor being fined \$50.00.

**ATTENTION PROPERTY OWNER:**

SOME BUILDING LOTS IN BEECH MOUNTAIN LAKES MAY BE LOCATED WITHIN A FLOOD PLAIN. IT IS YOUR RESPONSIBILITY TO CHECK WITH THE BUTLER TOWNSHIP SUPERVISORS, (717) 788-3547, PRIOR TO CONSTRUCTION, TO DETERMINE WHETHER OR NOT YOUR LOT IS LOCATED IN A FLOOD PLAIN.

I HAVE CHECKED WITH BUTLER TOWNSHIP SUPERVISORS TO DETERMINE IF MY (OUR) LOT IS LOCATED IN A FLOOD PLAIN.

               
Yes      No

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PROPERTY OWNER

I UNDERSTAND APPROVAL OF THESE PLANS DOES NOT GIVE APPROVAL FOR ANY CONSTRUCTION ON WET LANDS OR FOR DESTRUCTION OR ALTERING WETLANDS IN ANY WAY. IN ADDITION, THE APPROVAL OF YOUR PLANS DOES NOT MEAN THAT BEECH MOUNTAIN LAKES ASSOCIATION, INC., ITS OFFICERS, EMPLOYEES, DIRECTORS, OR AFFILIATED COMPANIES HAS IN ANY WAY APPROVED OR REVIEWED SAME FOR STRUCTURAL SOUNDNESS OF ANY OTHER MATTER EXCEPT FOR COMPLIANCE WITH THE RESTRICTIVE COVENANTS FILED OF RECORD AFFECTING YOUR PROPERTY. IF THERE ARE ANY QUESTIONABLE AREAS ON THE PROPERTY, A WET LANDS CONSULTANT MUST BE OBTAINED.

IF A CONTRACTOR ACTING AS AN AGENT FOR THE OWNER, I UNDERSTAND IT IS MY RESPONSIBILITY TO NOTIFY THE OWNER OF THE SAME, IN WRITING.

BEECH MOUNTAIN LAKES ASSOCIATION, INC.  
ARCHITECTURAL CONTROL COMMITTEE

\_\_\_\_\_  
Signature, (Owner and/or Contractor)

Project: LOT

BLOCK

**CONTRACTOR DATA:**

General Contractor:

Address

City/State/Zip

Telephone #

Contact Person

Excavating Contractor:

Address

City/State/Zip

Telephone #

Contact Person

Electrical Contractor:

Address

City/State/Zip

Telephone #

Contact Person

Plumbing Contractor:

Address

City/State/Zip

Telephone #

Contact Person

ACC/Forms/Builder Packet.doc



**CONTRACTORS' PASSES – BEECH MOUNTAIN LAKES  
RULES OF PROCEDURE**

1. All contractors, employees thereof and sub-contractors must have passes to enter the premises. (Applications are available at the security office for this purpose.)
2. Contractors' packets must be obtained from BMLA administration office before Security may issue a contractors' pass to enter the community. (New contractors Inquire at the gate).
3. Every contractor is required to submit a list of employees and sub-contractors. Terminated employees or sub-contractors must be listed with security within 24 hours thereof and passes returned.
4. Passes are good for six months and will be color coded. From January through June 2004 will be orange; from July through December 2004 they shall be green.
5. All contractors must have valid permits to work anywhere in Butler Township.
6. Entrance by all contractors, employees and sub-contractors will be restricted to Monday through Saturday, 7 AM – 7 PM. No work is to be done on Sundays or legal holidays. Fines for violations range from \$250.00 to \$500.00.
7. Equipment cannot be dropped off or picked up on Sundays or legal holidays and the above passes are not to be used for entry on those days.
8. Contractors are responsible for the conduct of their employees and subcontractors.
9. Parking on the roadways is strictly prohibited. Parking is permitted only on the property under improvement.
10. Empty trailers or other vehicles not in use are to be removed daily – a \$25.00 daily fee will be leveled for each violation.
11. All contractors, employees and sub-contractors must stop at the gate. Running the gate will result in maximum fines.

I, \_\_\_\_\_, acknowledge that I have read and agree to comply with the above rules and am aware of the penalties attached for violations.

Date \_\_\_\_\_

**Rules Update**  
**Beech Mountain Lakes Association Builders Packet**  
As of October 4, 2001

1. **Clean Up** – Site is to be cleared of all stumps, trees, and brush, before excavation is started. Work site should be cleaned at the end of each workday.
2. Roadway Swales must remain open at all times during construction. Contractor is responsible for repair of any damage caused by erosion during construction.
3. Propane tanks are to be installed so that they are not visible from the street and are within the setbacks. Shrubbery or other materials can be used to screen the tanks
4. When Backfilling around trees, a well must be placed around them to keep earth away from the trees.
5. Trees to be removed must be marked with either orange or yellow ribbons. ACC will mark trees that are to remain with Blue Ribbon.
6. Roads are to be protected from tracked construction equipment
7. Construction vehicles may not be left along roads or on other properties within the development. It is encouraged that work trucks leave the Association property every night. If a truck is left for more than two nights you will be subject to a fine of \$25 per night the vehicle is left within the development.
8. White siding is not permitted, blue siding is discouraged but a variance for blue siding can be approved by the ACC.

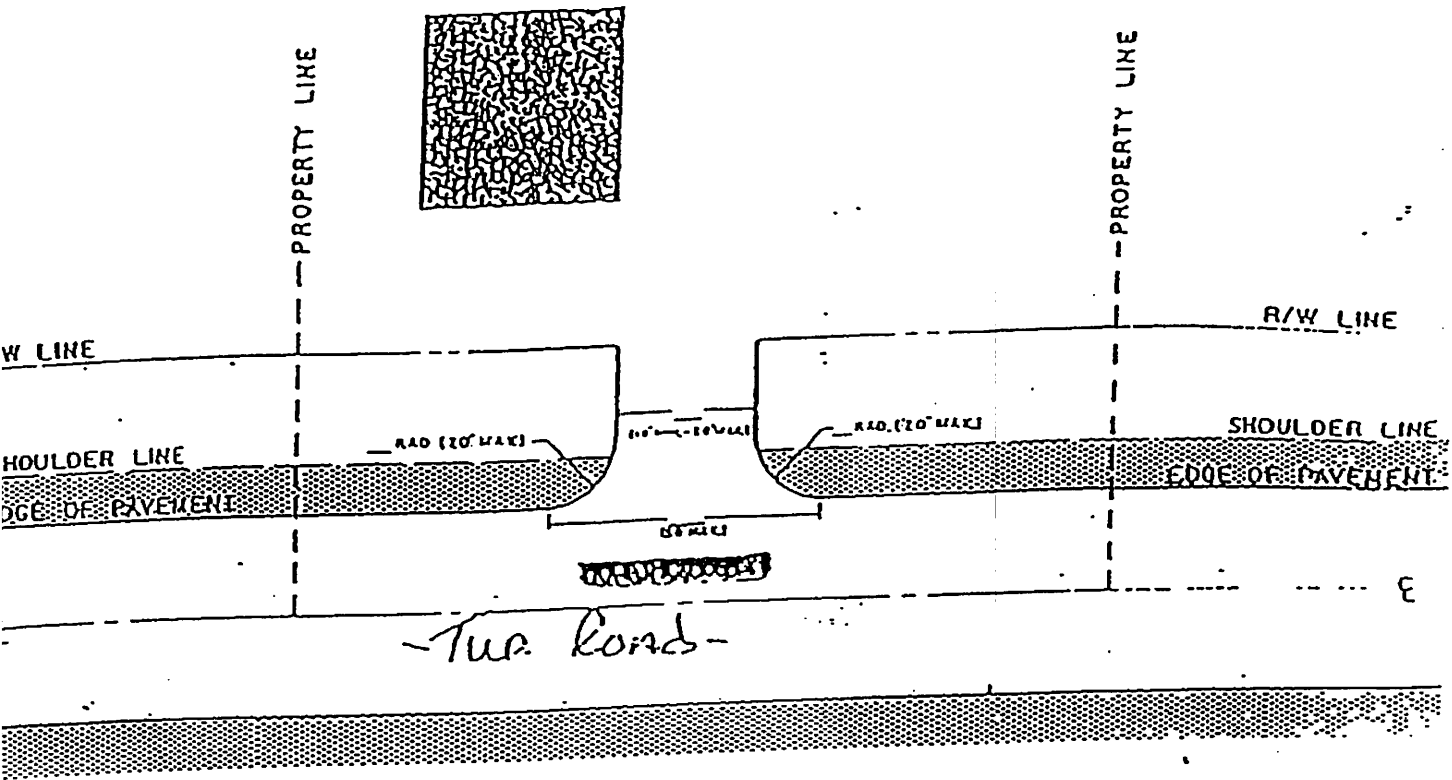
On This \_\_\_\_\_ Day of \_\_\_\_\_, 200\_\_\_\_, accepted and agreed to by:

\_\_\_\_\_  
(Signature of Builder)

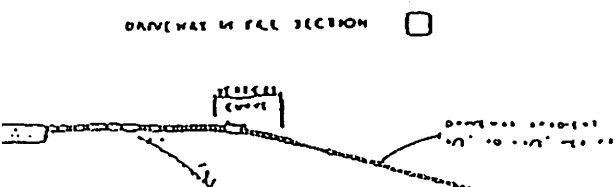
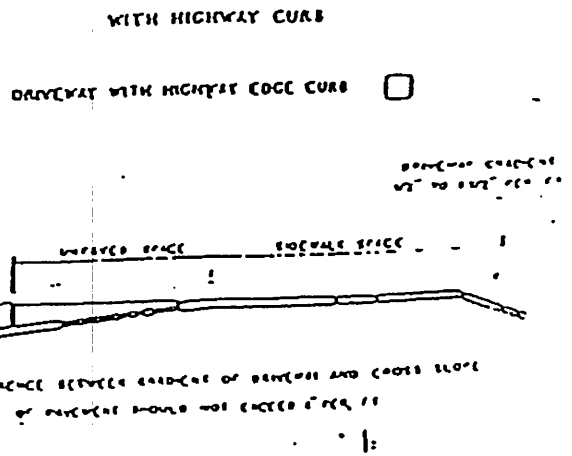
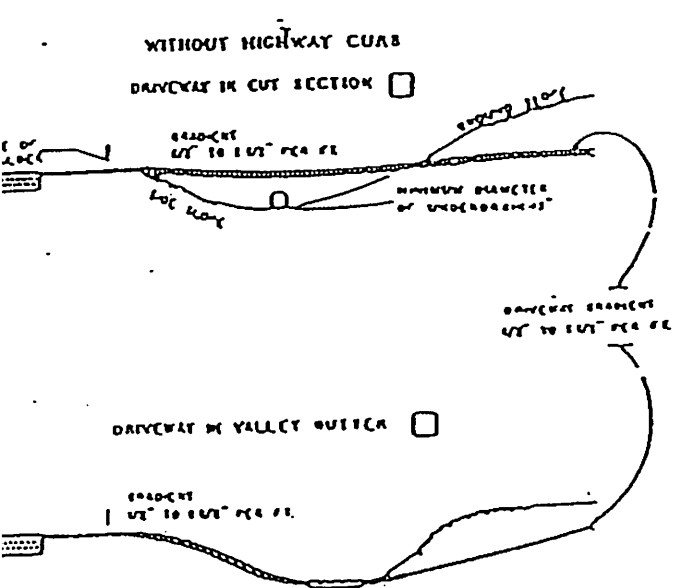
**Rules update to Beech Mountain Lakes Association Builders Packet Revised per Architectural Control Committee October 3, 2001.**

RESIDENTIAL DRIVEWAY SKETCH  
(LIST WIDTH AND RADIUS)

2.9.02



DRIVEWAY PROFILE  
(CHECK APPLICABLE SECTION BELOW)



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF MAINTENANCE  
CENTRAL PLANNING SECTION

STANDARD LAYOUT  
FORM

# SEQUENCE OF EARTHMOVING OPERATIONS

## NOTES:

A.) AT LEAST 3 DAYS BEFORE STARTING ANY EARTH DISTURBANCE ACTIVITIES, ALL CONTRACTORS INVOLVED IN THOSE ACTIVITIES SHALL NOTIFY THE LUZERNE CONSERVATION DISTRICT.

B.) AT LEAST 3 DAYS BEFORE STARTING ANY EARTH DISTURBANCE ACTIVITIES, ALL CONTRACTORS INVOLVED IN THOSE ACTIVITIES SHALL NOTIFY THE PENNSYLVANIA ONE CALL SYSTEM INCORPORATED AT 1-800-242-1778 FOR BURIED UTILITIES LOCATIONS.

C.) ALL EARTH DISTURBANCE ACTIVITIES SHALL PROCEED IN ACCORDANCE WITH THE FOLLOWING SEQUENCE. EACH STAGE SHALL BE COMPLETED BEFORE ANY FOLLOWING STAGE IS INITIATED. CLEARING AND GRUBBING SHALL BE LIMITED ONLY TO THOSE AREAS DESCRIBED IN EACH STAGE.

THE GENERAL SEQUENCE OF EARTHMOVING ACTIVITIES FOR THE CONSTRUCTION ON THE LOT IS AS FOLLOWS:

1. INSTALL STABILIZED CONSTRUCTION ENTRANCE ACCORDING TO THE ATTACHED DETAIL.
2. INSTALL SILT FENCE OR WOOD CHIP FILTER BERM BELOW ALL DISTURBED AREAS AND ALONG LOW SIDE OF STOCKPILE.
3. CONSTRUCT DIVERSION OR LOT SWALE FROM BOTTOM TO TOP IF NECESSARY AND SEED, FERTILIZE, AND MULCH IMMEDIATELY. INSTALL ROCK FILTER AT OUTLET OF SWALE UNTIL VEGETATION ESTABLISHES.
4. ROUGH GRADE SITE, AND STOCKPILE MATERIAL AS SHOWN.
5. CONSTRUCT HOUSE.
6. FINISH GRADING OF SITE.
7. PERMANENTLY SEED ALL AREAS DISTURBED BY THE CONSTRUCTION AND CLEAN ALL WATER CONVEYANCE FACILITIES. THE WORK AREA WILL BE CONSIDERED STABILIZED WHEN A MINIMUM UNIFORM PERENNIAL GRASS COVER OF 70% IS ESTABLISHED ON ALL DISTURBED AREAS.
8. REMOVE THE SILT BARRIER FENCE AND/OR WOOD CHIP FILTER BERMS, CONVERT FILTER BERMS INTO RIP-RAP APRONS AS SHOWN ON PLAN.
9. STABILIZE THE AREAS WHERE THE BMP'S WERE LOCATED IN STEP 7. DISPOSE OF ANY EXCESS SEDIMENT AS OUTLINED IN THE MAINTENANCE NOTES.

NOTE: INSTALL ALL EROSION AND SEDIMENTATION CONTROL DEVICES AS REQUIRED BY THE PLAN AND FIELD CONDITIONS. THESE MEASURES SHALL BE MAINTAINED DURING CONSTRUCTION AND UNTIL THE PERMANENT GROUND COVER IS ESTABLISHED IN THE DISTURBED AREAS. TO MAXIMIZE THE EFFECTIVENESS OF THIS PLAN.

## EROSION & SEDIMENT CONTROL MAINTENANCE PROGR

CONTROL  
MEASURE

PROBLEMS TO  
LOOK FOR

REMEDIES:

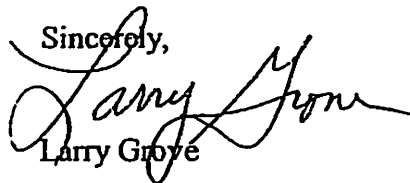
Beech Mountain Lakes Assoc.  
1 Burke Drive  
Drums, PA 18222

## Grading Plan

As of the January 1, 2002 anyone submitting a builders packet to the Beech Mountain Lakes Association Architectural Control Committee will need to submit a grading plan.

The grading plan needs to address elevation since we are working to avoid lots being developed with steep grades that are potentially unsafe, unsightly, and cause serious erosion and drainage issues.

We have included an example of a grading plan. You can use this grid method or you can use contour lines. The plan needs to show the existing and finished grade. You will also need to address what will be done to prevent erosion short term and long term. Your plan should also address drainage by showing culvert ditches. **(Be advised that the water runoff needs to go either to the front or back of the lot depending on where the culvert ditches are and the lay of the land.)** It is against Butler township code and the Beech Mountain Covenants to run water onto side lots.

Sincerely,  
  
Larry Grove



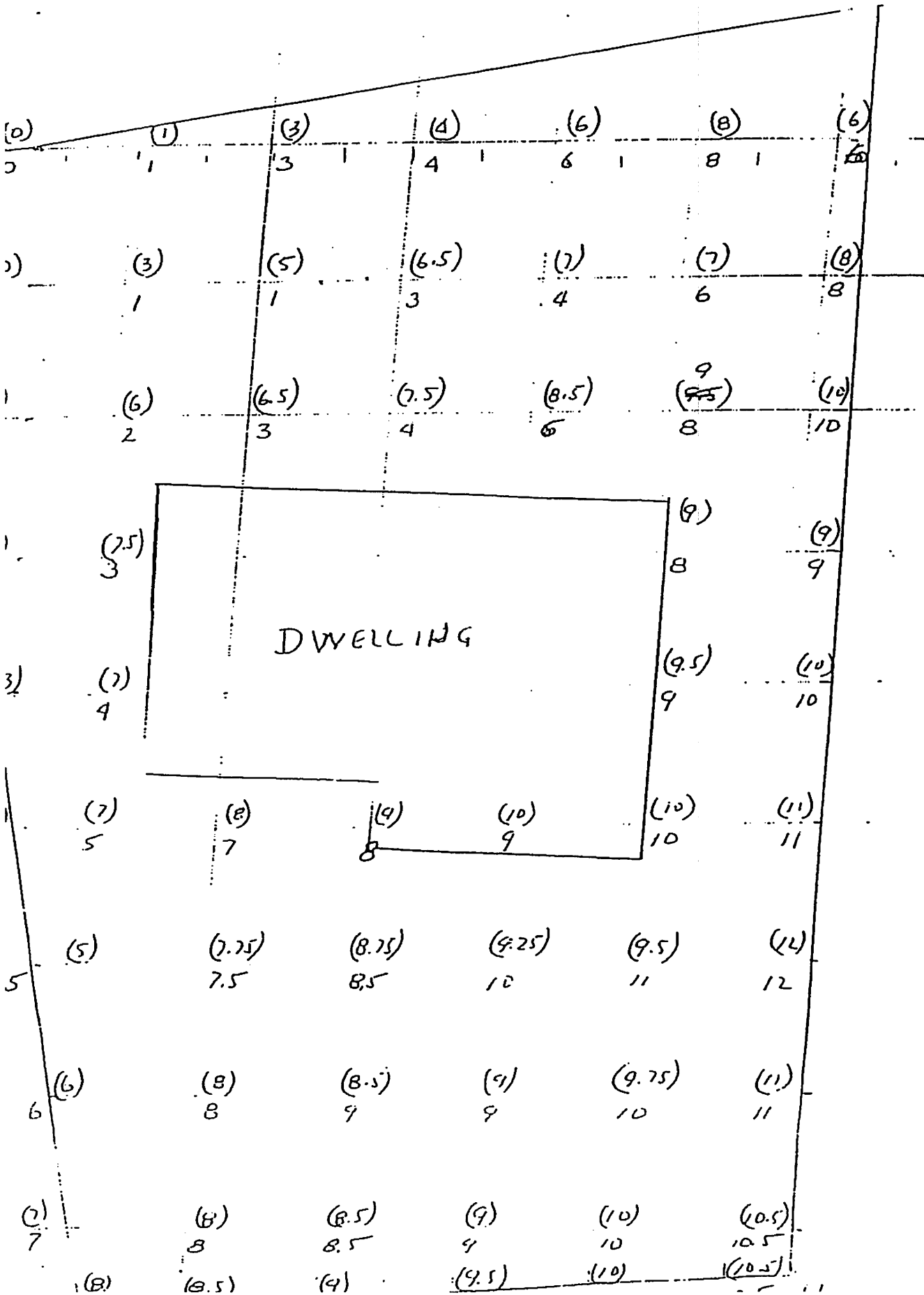
## Example Grading Plan

*Attached please find an example of a grading plan.*

- Make a grid of 10 Foot Squares of the plot plan and indicated elevations starting with 0 feet at the lowest point. Show these elevations as 0. Indicate the final grades as elevation from lowest point in brackets.
- Show swales and drainage on the plan.
- Address what actions will be taken to prevent soil erosion.

# EXAMPLE OF GRADING PLAN

NOT TO SCALE



INSTRUCTIONS

WHENEVER POSSIBLE, BOXES MUST BE LOCATED SO THAT CARRIER'S VEHICLE IS OFF PAVEMENT WHEN SERVING THEM.

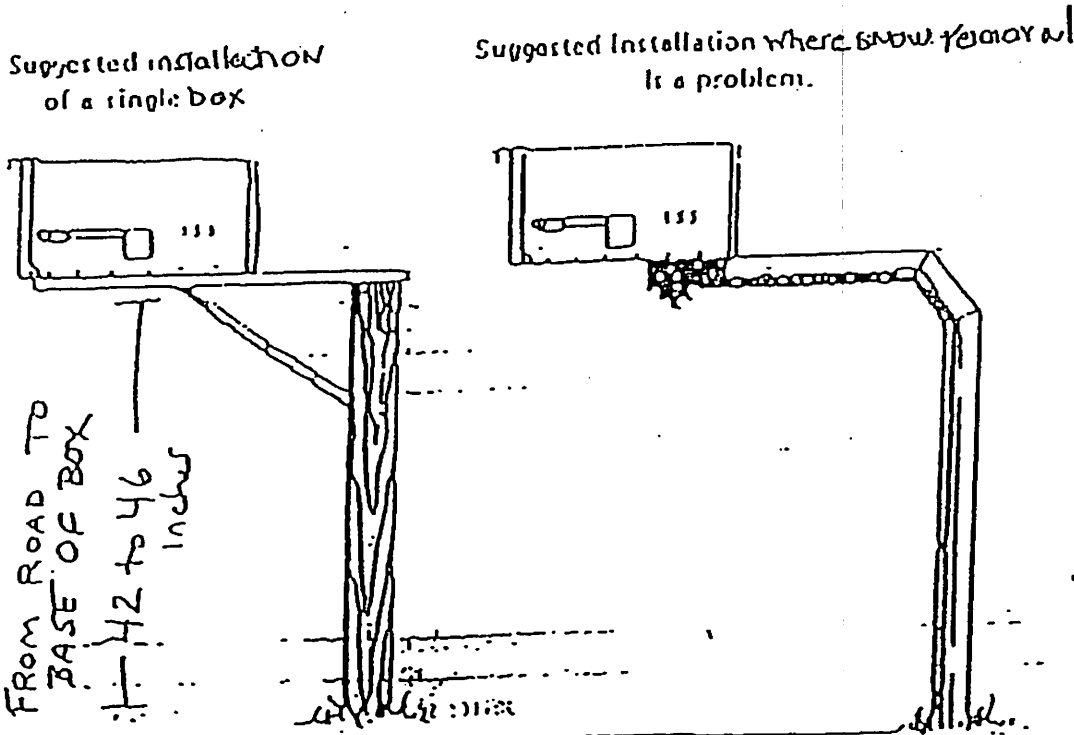
BOX NUMBER MUST BE PAINTED ON BOX IN NUMERALS NOT LESS THAN ONE INCH HIGH.

POST MUST BE NEAT AND OF ADEQUATE STRENGTH AND SIZE.

APPROACH TO BOX SHOULD BE A HARD LEVEL SURFACE (GRAVEL, CINDERS, STONE)

BOXES MUST BE PLACED TO CONFORM WITH STATE LAWS AND HIGHWAY REGULATIONS.

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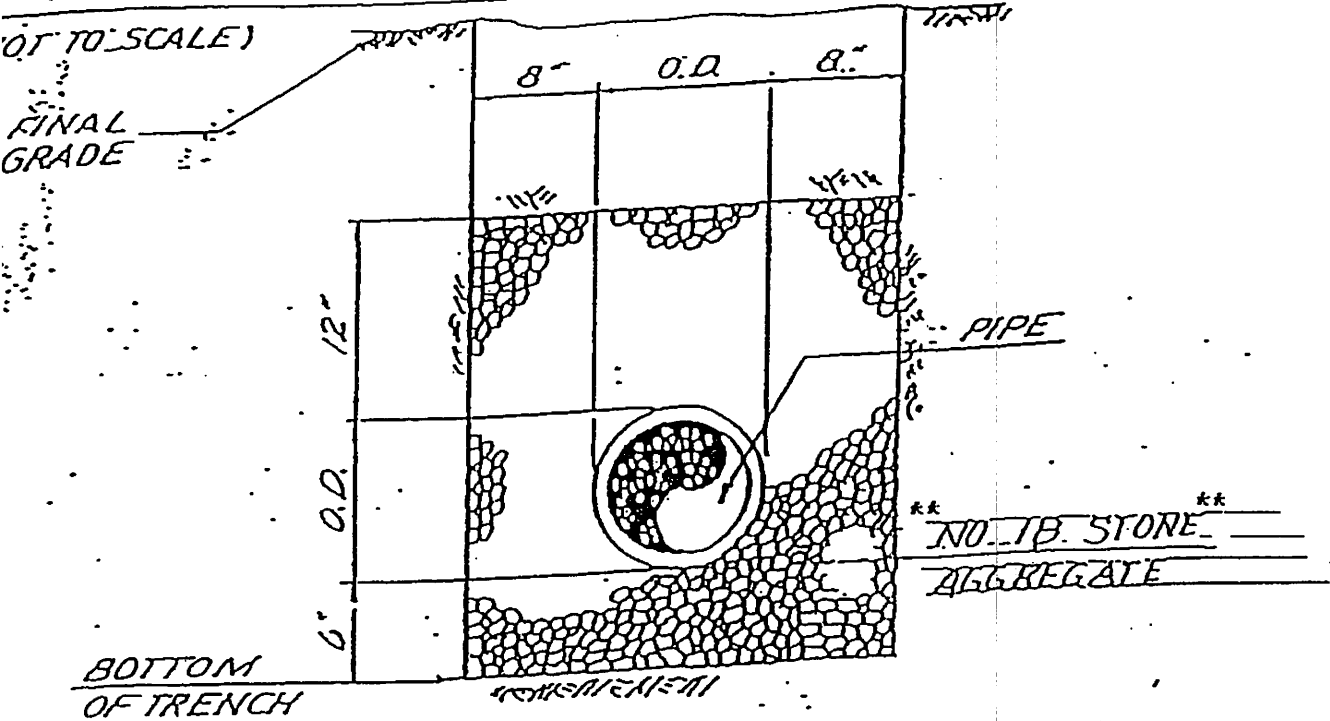
Extend box beyond end of post. Attach board holding box to post with screws or doubleheaded nails, permitting easy removal if necessary to adjust box height.

STANDARD-DETAIL

11/5/78  
SCH. SECOND ST. CHAMBERSBURG, PENNSYLVANIA 17201

STANDARD BEDDING

DATE	DRAWN	APP'D	DRW'G NO.	REV.
2-9-78	RCS	RHH	S-78-002	11/92



STANDARD BEDDING

PLEASE NOTE:

When using black plastic pipe for connection from grinder pump to street, pipe must be minimum 160 P.S.I.

Beech Mountain Lakes  
Architectural Control Committee

DATE RECEIVED: \_\_\_\_\_

Checklist for New Construction Application

Builder \_\_\_\_\_ Owner \_\_\_\_\_

Lot# \_\_\_\_\_ Block# \_\_\_\_\_ Street \_\_\_\_\_

Type of House \_\_\_\_\_ Square Footage \_\_\_\_\_

Pre-Construction

Post-Construction

Date Inspected		Date Inspected
	Siding color (write-in)	
	Roof color (write-in)	
	Square footage as specified by builder	
	Setbacks	
	Tagged Trees (site map attached)	
	Culvert Pipe/Swale	
	Grading	
	Road Condition	
	W/S Hookup	

Builder contacted? Phone/letter/in person  
Reason?  
Resolution?

Date Permit Issued \_\_\_\_\_ Permit Number \_\_\_\_\_

Signature \_\_\_\_\_

Resolution  
Of  
The Board of Directors  
OF  
Beech Mountain Lakes Association  
In  
Drums Pennsylvania  
Adopting The Policy for  
Ditches and Swales Section 13.15

Adopted *August 26<sup>th</sup>*, 2003

Amended January 28, 2015

The Association pursuant to Pennsylvania Law has adopted the following resolution, at a regular meeting of the Board of Directors.

**RECITALS:**

(A) The Beech Mountain Lakes Protective Covenants, Declarations, and Rules and Regulations, from here on referred to as the "Documents", describe how a property may be used, developed, and maintained within the community.

(B) The Beech Mountain Lakes Association, from here on referred to as the Association, Under Sections 3.7 and 13.1 of the Documents is granted the authority to maintain, restore or repair any lot, whether occupied or unoccupied, the cost of which shall be a Personal Charge to the Owner.

(C) The Architectural Control Committee, from here on referred to as the ACC, Under Section 13.15. of The Beech Mountain Lakes Protective Covenants the Power to implement General Use Restrictions including Section 13.15.

(D) The Beech Mountain Lakes Association community is in need of a uniform policy for the installation, repair and maintenance of Ditches, Swales and Culverts.

(E) The Property Owner, under Section 3.9 of the Documents, is charged with certain responsibilities regarding the care, maintenance, service, and preservation of property within Beech Mountain Lakes Association in Drums Pennsylvania.

(F) The Board of Directors and the Architectural Control Committee wish to adopt a uniform policy for the evaluation, approval, installation, and maintenance of Ditches and Swales.

(G) This policy shall include:

- (1) Implementation during Property Development Period
- (2) Maintenance Pre and Post Property Development
  - a) Identification and Verification
  - b) Property Owner Notification and Performance
  - c) Remedial Efforts
  - d) Cost Recovery
- (3) General Manager Implementation

- (4) Disclaimer
- (5) Effective Date

The Board of Directors of the Association and the ACC desire to adopt a uniform policy for the evaluation, installation and maintenance of Ditches and Swales.

NOW, THEREFORE, BE IT RESOLVED that the ASSOCIATION does hereby adopt the following policy.

**1. Implementation during Property Development Period**

- a. When a property is being developed the Architectural Control Committee (ACC) shall review and approve plot plans, and legible house plans which are to scale with finished grade lines identified, driveway-culvert pipe(s) located, and drainage to culvert ditches identifying erosion control and drainage means.
- b. All driveways leading from main road to house must have 15" double wall culvert pipe. <15" double wall culvert pipe must be approved by the ACC. There will be a \$20 inspection fee for this inspection.
- c. Roadway swales and culvert pipe must remain open at all times. Property owner/contractor is responsible for repair of any damage caused by erosion during construction. Swales are to be cleaned and graded properly by the contractor.
- d. Any damage done to any roadways, shoulder, aprons, ditches etc. from any activity connected with the house construction will be immediately repaired, such restoration to be to the satisfaction of Beech Mountain lakes Association, Inc. All costs involved are to be borne by the property owner and/or the building contractor.
- e. The ACC will identify the damaged area and notify the property owner/contractor via letter so that there is recorded the date of the occurrence. Repair to the damaged area is to be resolved prior to security deposits being returned and property owner taking occupancy.

**2. Maintenance Pre and Post Property Development**

- a. **Identification and Verification** - The Roads and Maintenance Committee in conjunction with the ACC will provide the general manager or his designated officer with a list of properties which are deemed in violation of BMLA covenant 13.15. The Roads and Maintenance Committee will then recommend a "scope of work" a detailed list of what needs to be done to return the property to compliance. The general manager shall visit the property, verify the infraction, and review and approve the recommended repairs.
- b. **Property Owner Notification and Performance** - The property owner shall be notified of the infraction via certified mail return receipt, and first class mail. The notification letter will identify:
  - 1) the infraction(s) being cited,
  - 2) the recommended resolution(s),
  - 3) the covenant/policy number,
  - 4) penalties for failure to comply.

All repairs must be completed within thirty (30) calendar days from the date of the notice of violation letter. All extensions authorized must be in writing by the General Manager with the revised completion date identified.

Extensions are to be granted only for specific hardship cases or inclement weather, which precludes satisfactory completion by the due date. The property owner is required to make all corrections as indicated in the violation letter by the specified date, notify the General Manager of the planned start date, and the actual completion of the cited infractions' rework. The General Manager will perform a follow-up inspection and the property owner will be notified of the findings within seven (7) business days. Should the Property owner not make the corrections as indicated in the letter by the specified date, BMLA is authorized to administer performance of the effort.

- c. **Remedial Efforts** - BMLA is authorized under sections 3.7 and 13.1 of the Documents to maintain, restore or repair any property/easement and is authorized to administer performance of the effort. BMLA can at it's discretion have all remedial effort performed as identified in the violation notice letter.
- d. **Cost Recovery** - BMLA will establish all costs associated with the effort. The property owner will be billed for the total cost of the remedial effort plus an additional 15% for administration. The bill will be sent certified mail return receipt requested and first class mail, and the property owner will have Thirty (30) days from the billing date to pay the bill. The total cost and fee shall be added to the property owners account as a personal charge per Section 7.9 and if not paid within the Thirty (30) day period shall be deemed delinquent and subject to the provisions of Section 7.18 Non-Payment of Assessments and Other Charges, whereas a late fee of \$25.00 will be imposed, and the rights of the owner to use the common areas may be suspended.

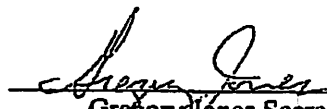
3. The General Manager will maintain a file and track the process to ensure that the policy is being implemented uniformly, accurately and in compliance with BMLA Covenants and By-laws.

4. Nothing in this policy shall be interpreted to negate any other portion of the Documents of the Association.

5. Effective Date. This policy shall be effective the first day after the execution of this resolution.


IN WITNESS WHEREOF, the undersigned have executed this Resolution the <sup>26<sup>th</sup></sup> day of <sup>August</sup> 2003.

  
Joseph Petko President

  
Gregory Jones Secretary

Amended by Motion and unanimous vote of the Board of Directors on January 28, 2015 to change the 12 inch or better culvert pipe to 15" double wall culvert pipe. <15" double wall culvert pipe must be approved by the ACC. There will be a \$20 Inspection fee for this inspection.

  
Mark Duksta, Secretary

  
Kevin Walsh, President



Beech Mountain Lakes Association, Inc.

Resolution 2005 - 3

Amended January 28, 2015

Erosion & Sedimentation Control and Control of Storm Water  
Run-Off

Whereas, the Beech Mountain Lakes Association Declaration of Protective Covenants, Exceptions, Reservations, and Conditions, (hereinafter referred to as the "Covenants"), and Beech Mountain Lakes Association Rules and Regulations regulate the manner in which a property may be used, developed, and maintained within the community; and

Whereas, the Architectural Control Committee (hereinafter referred to as the "ACC"), under Article 13 of the Beech Mountain Lakes Association Covenants is granted the power to implement general use restrictions included in, but not limited to sections 12.1, 12.2 & 12.4; and

Whereas, the Beech Mountain Lakes Association and the ACC are in need of a uniform policy on Erosion and Sedimentation Control and Control of Storm Water Run-Off in conjunction with the Township of Butler and the Luzerne County Conservation District; and

Whereas, the property owner, under Article 3 of the Covenants, is charged with certain responsibilities regarding the care, maintenance, service, and preservation of property within Beech Mountain Lakes Development in Drums, PA; and

Whereas, the BMLA Board and the ACC desire to adopt a uniform policy on Erosion and Sedimentation Control and the Control of Storm Water Run-Off.

Now Therefore Be It Resolved; That the Beech Mountain Lakes Board of Directors hereby adopts the following policy regulating Erosion and Sedimentation Control and Control of Storm Water Run-Off, for any/all new construction conducted within the confines of the Beech Mountain Lakes Development:

**RULES & REGULATIONS FOR EROSION & SEDIMENT CONTROL  
PLAN AND CONTROL OF STORM WATER RUN-OFF**

- 1) Property owners that received written permission from the ACC prior to the adoption of this resolution, to the extent possible, shall comply with all terms of this resolution, but shall not be required to separately apply for a hearing before the ACC.
- 2) All applicants ( for purposes of this Resolution, the property owner shall be considered the applicant when a building permit is required) for a building permit in Beech Mountain shall first obtain a determination letter of compliance requirements for Erosion & Sedimentation (E&S), Pollution Control and Storm Water Run-Off. Said certificate of compliance shall be presented in the form acceptable to the Board of Directors of the BMLA, and shall be provided by an Engineering Firm designated by the Board of Directors of BMLA.
- 3) Any and all costs associated in obtaining the Letter of Determination, and other services performed by the designated Engineering Firm shall be paid by the applicant.
- 4) All applicants shall submit the E&S Complete Plan Checklist, as may be required, to the Luzerne County Conservation District ( LCD) and the Beech Mountain Lakes Association, if the engineering review above determines an approved plan is required, along with a Licensed Independent Engineered Storm Water Run-Off Plan. The requirements for this determination shall be provided to all applicants along with the building permit package, shall be as determined and outlined by the Engineering Firm designated by the board of Directors of BMLA., and shall be similar in form and content to the "Sediment Control and Storm Water Runoff Application Procedures" attached hereto as Exhibit "A". These procedures may be changed from time to time by the BMLA Board.
- 5) If a LCD approved E&S plan is required, it must be obtained before applying for a Butler Township Building Permit. The Township will also review and approve the Storm Water Run-Off Plan as submitted. All costs associated in obtaining the Township approvals and Permits shall be paid by the applicant.

6) Once the Butler Township Permit is issued the applicant must then submit all of the above Plans to the BMLA ACC for review and approval and final Permit.

7) Any/all E&S or other plans shall be reviewed by the BMLA ACC and shall receive their approval prior to the Building Permit being considered complete.

8) All homeowners are required to maintain in good working order any Storm Water Run-Off Plan Implemented on the property. The ACC and/or the BMLA Board can require corrective action be taken at the sole cost of the homeowner to any non functioning Storm Water Run-Off System installed, and in addition the property owner shall be required to reimburse the BMLA for any costs associated with enforcement, including, but not limited to engineering, inspection and Attorney or administration fees.

**FEE AND FINES FOR THE IMPLEMENTATION AND/OR VIOLATION OF THIS RESOLUTION**

**FEE SCHEDULE**

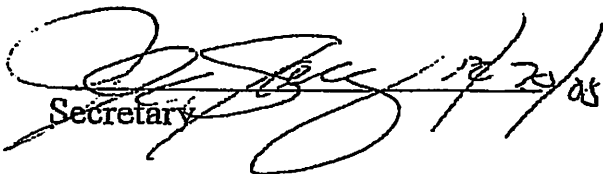
- a) Minimum required E&S Plan review - \$50.00
- b) LCD approved E&S & Storm Water Run-Off Plan review - \$100.00

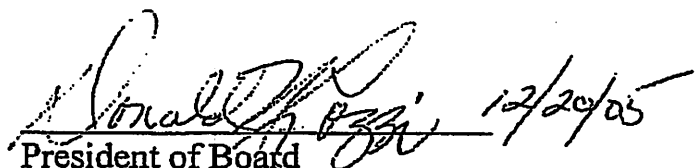
**FINES**

- a) Any ACC written request for implementation or maintenance of the E&S Plan is subject to a fine of \$25.00
- b) Any ACC issued STOP WORK order requires an inspection and removal fee of \$100.00
- c) Any removal of an ACC issued STOP WORK order by ANY person, other than by the ACC, the property owner and contractor shall be jointly and severally subject to a fine of \$600.00 per day.

Adopted this 20th day of December, 2005, by vote of the Beech Mountain Lakes Association, Inc. Board of Directors.

Attest:

  
Secretary

  
President of Board

**BEECH MOUNTAIN LAKES ASSOCIATION  
SEDIMENT CONTROL AND STORMWATER RUNOFF  
APPLICATION PROCEDURES AND OUTLINE OF THE PROCESS**

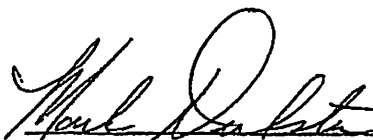
1. All applications for a building permit that will require earth disturbance must secure the earth disturbance package from Beech Mountain Lakes Association (BMLA). This package contains:
  - A copy of written resolution for the earth disturbance regulations
  - Step by step procedure
  - \* • Typical BMP sketches for lots with less than 10% slopes
  - A blank lot sketch plan for the lot owner/developer to use. This sketch will be the document to record the topographic and possibly wetlands information on that particular lot. The lot owner/developer must secure the services to have their contractor, engineer or surveyor provide spot elevations and delineated wetlands on the sketch for BMLA's designate engineer to review in order to send a letter confirming the percent slope on the lot.
  - \* • Sketch must be done by Pennoni & Associates
2. The lot owner secures services of a certified wetlands biologist to provide a site review to determine the presence of regulated wetlands on the property. The biologist must issue a letter:
  - Indicating that there are no wetlands present on the site, or
  - The site contains wetlands, and then provides a delineation and mapping of the wetlands
3. The lot owner secures services of a contractor, surveyor, or engineer to provide spot elevations and mapping of the wetlands on the sketch. Elevations must be numerous enough to determine the overall grades on the lot and any breaks, anomalies, and changes in the lot topography.
4. The lot owner/developer sends the sketch of grades to BLMA for engineering review with a deposit of \$500.00 to cover the cost of enforcement and review. The unused deposit will be returned.

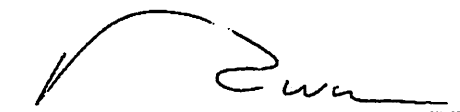
**Exhibit "A"**

5. The engineer will visit the site and issue letter indicating concurrence with sketch or rejection, with comments why the sketch was rejected. If the sketch is acceptable, the engineer will issue a determination that the lot grades are either:  
The slope percentage requirement must be done by Pennoni & Associates.
  - Equal to or less than 10% slope, or
  - Greater than 10% slope
6. This will be at a cost \$125.00 per review.
7. If rejected, the lot owner must revise and resubmit. The resubmission will require a fee of \$100.00 per resubmission. The reason for rejection would be due to the lack of sufficient data points to make a determination of slope, or illegible documentation.
8. If the sketch is deemed acceptable, one of two things will occur:
  - The lot slope is less than or equal to 10. In this case the lot owner/developer can use one of the applicable sketches and construction requirements already in the package.
  - If the lot slope is greater than 10%, the lot owner/developer is required to:
    - a. Secure the services of an engineer, surveyor, or landscape architect who complies with the experience requirements of the PADEF/Luzerne Conservation District in the preparation of an Erosion and Sedimentation Control Plans, and
    - b. File an Erosion and Sedimentation Control Plan with the Luzerne Conservation District and
    - c. File a stormwater plan with Butler Township. (PAI can prepare this and will have templates available as a cost effective solution, but not if the Lot Owner selects another Professional)

Specific details and plan filing requirements for Luzerne County Conservation and Butler Township are the responsibility of the lot owner/developer. Filing requirements listed above are for BMLA reviews only.

Amended by Motion and unanimous vote of the Board of Directors on January 28, 2015 to add slope sketch must be done by Pennoni & Associates & remove "All of the above engineering services can be provided by BMLA's engineer if so desired, but this is not a requirement."

  
\_\_\_\_\_  
Mark Duksta, Secretary

  
\_\_\_\_\_  
Kevin Walsh, President

Resolution Of Architectural Control Committee Of Beech Mountain Lakes Association

In

Drums, Pennsylvania

Policy on Fencing

Adopted July 19, 2004

Amended January 28, 2015

Recitals:

- (A) Whereas, The Beech Mountain Lakes Protective Covenants, Declarations and Rules & Regulations (hereinafter referred to as the 'Covenants'), describe how a property may be used, developed and maintained within the community; and
- (B) Whereas, The Architectural Control Committee (hereinafter referred to as the 'ACC'), under section 13, of the Beech Mountain Lakes protective Covenants has the power to implement general use restrictions including section 13.4; and
- (C) Whereas, The Beech Mountain Lakes Community and the ACC are in need of a uniform policy for the use of fencing as a barrier or enclosure; and
- (D) Whereas, The Property Owner, under section 3.0 of the Covenants, is charged with certain responsibilities regarding the care, maintenance, service & preservation of property within Beech Mountain Lakes Association in Drums, Pennsylvania; and
- (E) Whereas the ACC wishes to adopt a uniform policy for the use of fencing as a barrier or an enclosure; and
- (F) Whereas, Property Owners that received written permission from the ACC prior to the adoption of this policy, to the extent possible shall comply with all terms of this policy, but shall not be required to separately apply for a hearing before the ACC.

Now, therefore, be it resolved as follows:

The Architectural Control Committee hereby adopts the following policy regulating fences.

- 1) Written permission as required by the Covenants.

No fence shall be placed, constructed, erected or permitted on any property in the Beech Mountain Lakes Development without express written permission of the ACC after proper application by the property owner to, and hearing by the ACC.

- 2) Fencing as an enclosure.

Fencing may be permitted in the rear of the property.

**3) Fencing as a barrier.**

Fencing may be permitted as a barrier where there is a steep embankment with at least a (3') foot drop off with a grade of 30% or more.

**4) Fencing to protect landscaping.**

- a) Individual trees, shrubs and/or flower beds may be screened with an ACC approved material.
- b) A sample of the desired material must be included with the plot plan showing areas to be protected.
- c) Split rail as defined in #5 is NOT approved for this purpose.

**5) Materials and Location**

Any and all fences allowed by the ACC shall comply with the following material and location requirements:

- a) A wood, unpainted three rail split rail is the only acceptable material. A non-refundable ACC fence variance application fee of \$100 is required for any other material. If variance is not approved by the ACC, an appeal may be made to the Board of Directors. A non-refundable fee of \$200 must be paid at the time the appeal is filed. The Appellant will be notified of the date & time to appear before the Board of Directors.
- b) Wooden posts for fencing shall not be set in concrete.
- c) Chicken wire, or other pre-approved wire material, only may be used to line the inside of the fence.
- d) Fencing may not exceed four feet (4') in height without ACC approval.
- e) Fencing may only be erected/constructed in the rear yard of the property. The rear yard being defined as the side of the house with the forty foot (40') setback.
- f) Fencing shall follow the line of the house on each side and must be no less than ten feet (10') from the rear property line.

**6) Aesthetics**

Any and all fences to be located in the Beech Mountain Lakes Development shall be aesthetically pleasing and shall not detract from the natural beauty of the surrounding properties, open spaces, green spaces, nor shall they be allowed where such fence would impede the ingress or egress of any property owner in the development from gaining access to/from any open space, green space, roadway, common area, common facility or other areas which owners have a right to travel.

7) Separability

Nothing in this policy shall be interpreted to negate or limit any other portions of the Covenants, the powers of the ACC or the Association.


All provisions of the BML Board Variance Policy shall be followed including fees, applications and forms. A copy of the policy shall be available at the Association Office and the Beech Mountain Lakes website.

8) Effective Date

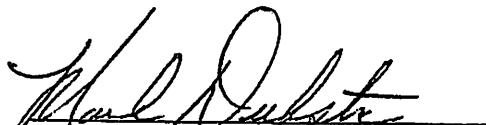
The aforementioned policy shall be effective upon adoption of the ACC, and the execution of this resolution.

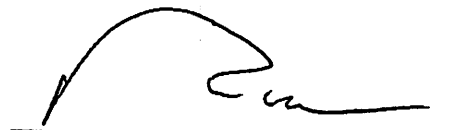
In Witness whereof, the undersigned have executed this resolution the 19<sup>th</sup> day of July 2004.

  
SER - ACC

  
-chairman, ACC

Amended by Motion and unanimous vote of the Board of Directors on January 28, 2015 to remove Decorative Fencing section, Change Materials & Location Section 5 & remove Adjoining Properties section.

  
Mark Duksta, Secretary

  
Kevin Walsh, President



Beech Mountain Lakes Association  
Architectural Control Committee  
1 Burke Drive  
Drums, PA 18222  
570-636-1520

Resolution  
of  
Architectural Control Committee  
of  
Beech Mountain Lakes Association  
in  
Drums, Pennsylvania

**Policy on fuel tanks**

Adopted 1 April 2004

Revised 28 January 2015

**RECITALS**

- (A) The Beech Mountain Lakes Protective Covenants, Declarations, and Rules and Regulations, from here on referred to as the 'documents', describe how a property may be used, developed, and maintained within the community.
- (B) The Architectural Control Committee, from here on referred to as the 'ACC', under section 13, of the Beech Mountain Lakes protective Covenants has the power to implement general use restrictions including section 13.10.
- (C) The Beech Mountain Lakes Community and the ACC are in need of a uniform policy for the concealment of fuel storage tanks and trash receptacles, section 13.10
- (D) The Property Owner, under section 3.0 of the Documents, is charged with certain responsibilities regarding the care, maintenance, service, and preservation of property within Beech Mountain Lakes Association In Drums, Pennsylvania.
- (E) The Architectural Control Committee wishes to adopt a uniform policy for the installation and concealment of fuel storage tanks and trash receptacles.

**Now, therefore, let it be resolved** that the **Architectural Control Committee** hereby adopts the following policy.

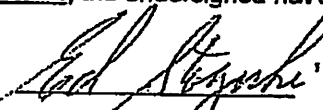
- 1) **ALL FUEL STORAGE TANKS** on any lot shall be either buried below ground or screened from the road to the satisfaction of the ACC. Fuel storage tanks must be placed on the property within the setbacks so that they are not visible from the street. If they have to be placed so that they are visible from the street, they must be screened with shrubbery, lattice or another ACC approved material.

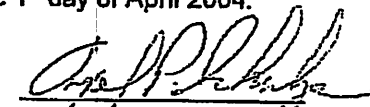
The location is to be shown on the plan at the time of application for permit for a new house. If existing home, homeowner must make application to the ACC showing location on a plot plan.

Beech Mountain Lakes Association  
Architectural Control Committee  
1 Burke Drive  
Drums, PA 18222  
570-636-1520


- 2) **Compliance.** Homeowner has 30 days to correct violation from date of letter sent notifying of the policy violation. After 30 days the ACC has the right to correct the violation with cost being borne by the homeowner. A fine will also be levied.
- 3) **Cost Recovery.** The ACC will establish all costs associated with compliance of this policy, plus an additional 15% for administrative costs. The bill will be sent by certified mail, return receipt requested, and the homeowner will have 30 days from the billing date to pay the bill. The total cost and fees shall be added to the property owner's account as a personal charge per section 7.9. If not paid within the allotted time period the account shall be deemed delinquent and subject to the provisions of section 7.8, non-payment of assessments and other charges, whereas a late fee of \$25 will be imposed, and the rights of the homeowner may be suspended.
- 4) Nothing in this policy shall be interpreted to negate the other portions of the documents of the Association.
- 5) **EFFECTIVE DATE.** The aforementioned policy shall be effective 1 April 2004, after the execution of this resolution.

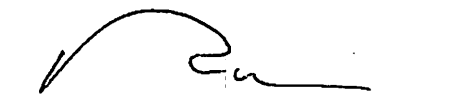
In Witness whereof, the undersigned have executed this resolution the 1<sup>st</sup> day of April 2004.

  
Ed Stogoski, Chairman

  
Axel Schulze, Secretary

Amended by Motion and unanimous vote of the Board of Directors on January 28, 2015 to remove the sentence: A poured concrete pad will be provided by contractor or homeowner.

  
Mark Duksta, Secretary

  
Kevin Walsh, President

Beech Mountain Lakes Association  
Architectural Control Committee  
1 Burke Dr.  
Drums, PA 18222  
(570) 788-1010

Resolution  
Of  
Architectural Control Committee  
Approved By The BML Board of Directors  
Of  
Beech Mountain Lakes Association  
In  
Drums, Pennsylvania

**Policy for driveway paving, driveway resurfacing and seal coating**

Adopted 2 March 2004

Amended 2 May 2006, 17 August 2007, 12 May 2008, 28 January 2015

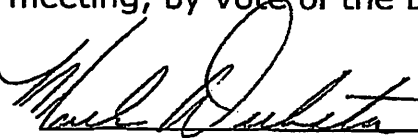
Now, therefore, let it be resolved that the Architectural Control Committee hereby adopts the following policy:

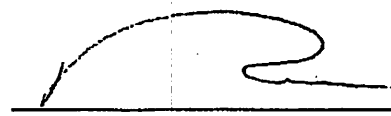
- 1) **PERMIT:** An application for a permit must be acquired from the Administrative Office for the paving of driveway with a non-porous substance that does not allow penetration of water. This includes but is not limited to asphalt, concrete & paving blocks. The Permit Fee is reviewed and determined on an annual basis.
- 2) **SECURITY DEPOSIT:** A security deposit of \$350.00 must be paid by the paving contractor hired to install the driveway. This security deposit is refundable IF the driveway is installed according to driveway specifications. If not installed properly, the security deposit will be used to correct the violations. Security deposit must be paid at the time of the application.
- 3) **SPECIFICATIONS:** Driveway must be so constructed so as not to have water runoff onto BML streets. This can be accomplished by: a) pitching driveway so water will run into swale, or b) placing grated drain near roadway to divert water into swale, or c) placing a speed bump diagonally on driveway to divert water into the swale. Driveway may have a dip/swale placed across driveway to pitch into the roadway swale. Grade driveway with applicable figure number marker on attached specification page. Driveway paving must be installed so that it meets roadway paving. Driveway paving must not extend out onto

roadway paving. The intersection of the driveway paving and roadway paving must be sealed with tar.

- 4) **APPLICATION:** The application for the permit will be completed by the homeowner showing name, address, lot #, block #, telephone number and contact information of the paving contractor. After initial inspection and approval by the ACC, the homeowner must come to the Administration Office and sign-off that they understand the policy and that they will comply with the specifications and criteria set forth by the ACC. Once copy will be given to the homeowner, one copy will be given to the contractor and one copy to the guard at the gate. The contractor will give their copy to the guards upon entering BML to do the work so the guards can verify that the paving job for that property has been approved by the ACC. The guards will note date and time on their copy. Upon completion of paving it is the homeowner's responsibility to contact Administration and request a final inspection by the ACC. The ACC will make a final inspection and will either a) refund the security deposit to the contractor or b) have remedial actions taken to correct the violations. The \$350.00 security deposit will be used to correct and remediate. If the \$350.00 deposit does not cover the cost of repair, additional monies will be the joint and several responsibility of the homeowner & contractor.
- 5) **PLOT PLAN:** Permit application must be accompanied with a copy of the plot plan for lot, showing location of house and area to be paved.
- 6) **SEAL COATING:** There is an application fee & inspection fee for seal coating.
- 7) **TOWNSHIP PERMIT:** Please check with Butler Township whether a permit is required from them.
- 8) **EFFECTIVE DATE:** The aforementioned policy shall be effective 1 April 2004, after the execution of this resolution, and amended 2 May 2006, 17 August 2007, 12 May 2008, & 28 January 2015.

Adopted this 28 day of JANUARY, 2015 at a duly organized meeting, by vote of the Beech Mountain Lakes Association, Inc. Board of Directors.

  
Mark Duksta, Secretary

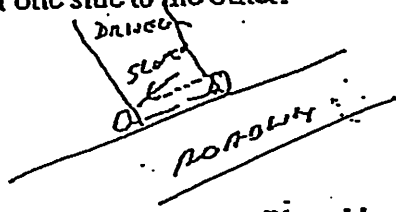
  
Kevin Walsh, President

# DRIVEWAY SPECIFICATIONS

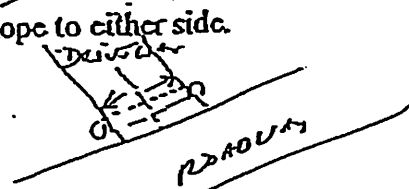
Driveways must be graded properly where they meet roadway. They must be graded so that water runoff from driveway will run into swale on either side. Swales must be kept clean & maintained by homeowner.

There are several ways this can be accomplished

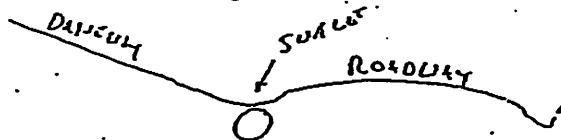
Drive can be sloped from one side to the other.



Drive can be crowned in middle to slope to either side.

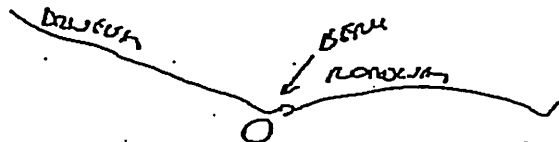


A swale can be built into end of drive to align with roadway swale



BENCH

A small bench can be placed along roadway at end of drive



A permit and inspection is required from ACC before any paving is started.

PERMIT APPLICATION APPROVED PENDING CONTRACTOR'S WATER  
RUN OFF PLAN SUBMITTAL.

**Resolution  
of  
The Board of Directors  
of  
Beech Mountain Lakes Association**

**2006-1: Policy on Accessory Outbuildings**

Revised 5-25-11 - Shed size

Revised 1-28-15 – Carports

**Recitals**

- 1) Whereas The Declaration of Protective Covenants, Exceptions, Reservations and Conditions for Beech Mountain Lakes (Covenants) charge the Architectural Control Committee (ACC) and the Board of Directors (the Board) with managing issues of general use, development and appearance of property within the Beech Mountain Lakes community; and
- 2) Whereas property owners are charged under the covenants with the responsibility of adhering to general usage guidelines issued by the ACC, including those under Sections 12.1 Duties, 12.7 Remedies and 13.3 Accessory Outbuildings; and
- 3) Whereas the Board and the ACC agree that greater specificity in community policy on sheds and other accessory outbuildings is needed, it is resolved that the following uniform policy on Accessory Outbuildings is hereby adopted.

**Definitions and Exceptions**

**Accessory Outbuildings:** structures that increase a homeowner's storage and utility space. These structures may include, but are not limited to, sheds, lean-tos, greenhouses, or detached garages. Playhouses and animal housing structures (dog houses, kennels or dog coops) are not considered "Accessory Outbuildings" and are addressed in a separate resolution.

**Shed:** a structure, generally used for storage or shelter, as in the case of garden tools, grills, or the like.

**Greenhouse:** a structure, primarily of glass, in which temperature and humidity can be controlled for the cultivation or protection of plants.

**Lean-to:** a structure with a single-pitch roof that is attached to the side of a building as a wing or extension.

**Detached garage:** a structure erected to store household and/or residential tools and equipment and/or house non commercial motorized and recreational vehicles, and which exceeds 120 square feet.

**Carports:** a non-enclosed structure, temporary or permanent to allow the parking of vehicles, boats, campers, etc. underneath. Carports are not permitted in Beech Mountain Lakes.

## **General Policies regarding Construction or Erection of Accessory Outbuildings**

As required by Covenant Section 12, paragraph 12.1 **Standards of Construction**, property owners must obtain, by written request, a permit from the ACC for construction and/or placement of any accessory outbuilding.

No accessory outbuildings will be permitted on any unimproved property.

No more than one (1) accessory outbuilding will be approved for any improved lot.

No accessory outbuilding will be located on the street-side of any property, nor will any be located nearer than five (5) feet from any property line.

Accessory outbuildings must be constructed in a manner consistent of the overall character of the dwelling and property and be of a color consistent or complementary to the dwelling.

Accessory outbuildings may be clad with vinyl or wood. Glass may be used as appropriate. No metal-clad structures are permitted.

## **Specific Policies regarding Construction or Erection of Accessory Outbuildings**

### **Sheds**

No shed will be permitted that exceeds 168 square feet in area.  
Amended 5/25/11.

### **Lean-tos**

No Lean-to may exceed a height of six (6) feet at its highest point, nor cover an area greater than eighty (80) square feet.

Metal lean-tos are not allowed on any property; existing metal lean-tos must be removed within thirty (30) days of the effective date of this resolution.

### **Greenhouses**

Greenhouses must be constructed of wood or metal framing with vinyl and/or glass "windows".

No greenhouse may A) exceed 120 square feet in area, B) have any side that is less than six (6) feet in length, or C) exceed ten (10) feet at its highest point.

## **General Policies regarding Maintenance of Accessory Outbuildings**

Accessory Outbuildings must be maintained in good condition.

The ACC may require that an Accessory Outbuilding in poor condition be removed. Property owners so notified will have thirty (30) days to remove and/or replace them. Failure to comply will be subject to fines as set forth below.

Existing metal-clad buildings, other than lean-tos, must be rust free and repainted as necessary to maintain a good appearance.

### **Remedies; Penalty for Non-compliance**

The ACC or the Board will notify the property owner or owners by regular and/or registered mail, return receipt requested, of any violation of this rule. The property owner or owners shall notify the Beech Mountain Lakes Administrative Office, and/or the ACC within three (3) days of receipt of such written notification that the property owner or owners intend to: A) remedy the violation and comply with the recommendation of the ACC and provide the anticipated beginning and completion date for remedying the violation or, B) a request to appeal to the determination of violation. Whenever a property owner is notified of a violation, and agrees to remedy the violation by complying with the recommendation of the ACC such remediation of the violation must commence no later than fourteen (14) days from the date of receipt of the notification of violation, and the remediation must be completed within thirty (30) days or the date of receipt of the notice of violation.

If the duly notified property owner has not responded within the three-day period, the property owner will be notified that a fine of \$10.00 per day has been levied and is being charged for up to seven (7) days; thereafter, the fine will be \$100.00 per day.

If the Owner fails to pay such cost to the Association within 30 days after demand, then the cost thereof shall be a Personal Charge hereunder payable directly to the Association by such Owners. (Covenants Section 12.11) The affected property owner retains the right of appeal.

### **Ongoing Evaluation**

Nothing in this Resolution shall require The Association to take specific actions other than to notify homeowners of the adoption of these policies and procedures. The Association has the option and right to continue to evaluate each delinquency on a case by case basis.



Motion to revise and approve revisions on July 25, 2006 by JOHN CASTAGNA and seconded by BRYAN HAMILTON.

Motion passed by a vote of 6 in favor and 0 opposed and no abstentions.

Amended by Motion and unanimous vote of the Board of Directors on December 19, 2006 that only one accessory outbuilding would be approved for any improved lot.

By: \_\_\_\_\_  
Lee Robbins      President

By: \_\_\_\_\_  
John Castagna      Secretary

Revision made on shed size May 25, 2011 from 10' x 12' to 12' x 14' (168 sq ft)

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Secretary

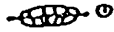
Amended by Motion and unanimous vote of the Board of Directors on January 28, 2015 that the definition of carport be added and that carports are not permitted in Beech Mountain Lakes.

\_\_\_\_\_  
Mark Duksta, Secretary

\_\_\_\_\_  
Kevin Walsh, President

# BUTLER TOWNSHIP SUPERVISORS

DRUMS, PENNSYLVANIA 18222



December 19, 1985

TO: BUTLER TOWNSHIP RESIDENTS

PLEASE BE ADVISED THAT ACCORDING TO THE BUTLER TOWNSHIP ZONING ORDINANCE A BUILDING PERMIT MUST BE OBTAINED FOR ANY NEW CONSTRUCTION.

ALSO, THE BUILDING PERMIT MUST BE DISPLAYED ON THE PROPERTY WHILE CONSTRUCTION IS GOING ON.

PLEASE BE SURE TO POST YOUR BUILDING PERMIT PROMINENTLY ON THE PROPERTY WHERE IT CAN BE SEEN.

THANK YOU.

BUTLER TOWNSHIP SUPERVISORS

# BUTLER TOWNSHIP SUPERVISORS

P. O. BOX 10 - DRUMS, PENNSYLVANIA 18222 - (717) 788-3547

ATTENTION ALL BEECH MOUNTAIN BUILDERS AND PROPERTY OWNERS, AS OF APRIL 22, 1988 THE SUPERVISORS OF BUTLER TOWNSHIP ISSUED THE FOLLOWING ORDER ON BUILDING SETBACKS.

---

ALL FRONT YARD SETBACKS SHALL BE 55 FEET FROM THE CENTER OF THE ROADWAY (cartway paved portion) OR 35 FEET FROM THE FRONT PROPERTY LINE, WHICHEVER IS THE GREATER DISTANCE. NO PORTION OF THE HOME INCLUDING PATIO DECK ECT. SHALL PROTRUDE PAST THIS SET BACK LINE. (ANY INFRACTION OF THIS ORDER WILL NOT BE PERMITTED)

---

NO LOT SHALL BE USED FOR A GARAGE OR STORAGE BUILDING ONLY SINCE ALL LOTS ARE FOR RESIDENTIAL USE ONLY.

BUTLER TOWNSHIP SUPERVISORS

*Paul A. Beasany*  
\_\_\_\_\_

*Ransom S. Young*  
\_\_\_\_\_

*Robert J. Belkamen*  
\_\_\_\_\_

WE ACKNOWLEDGE RECEIPT OF THE ABOVE NOTICE AND AGREE TO ABIDE BY SAHE. 1:

\_\_\_\_\_  
PROPERTY OWNER

\_\_\_\_\_  
PROPERTY OWNER

**Butler Township**  
**Quick Guide**

**Butler Township Municipal Building  
415 W. Butler Dr.  
Drums, PA 18222**

**Phone: (570) 788-3547**

**Fax: (570) 788-5938**

**Website: [www.butlertownship.org](http://www.butlertownship.org)**

**The Following Information Can Be Located & Downloaded From the  
Butler Township Website:**

**Ordinances**

**Stormwater Management Ordinance**

**Floodplain Management Ordinance**

**Subdivision and Land Development Ordinance**

**Butler Township Zoning Ordinance**

**Butler Township Zoning Map**

**Zoning & Building Permits**

**Accessory Structure**

**Building Permit**

**Contractor/Business License**

**Controlled Open Burning**

**Demolition**

**Electrical & Building Permit**

**Fire Protection Permit**

**Floodplain**

**Mechanical & Plumbing Permit**

**Repairs & Alterations**

**Subdivision/Land Development Application**

**Swimming Pool**

**Zoning Hearing Board Appeal Form**

**Butler Township Fee Schedule**

**Additional Permits & Regulations**

**Road Occupancy**

**Sanitary Sewer Connection**

**Sanitary Sewer Disconnection**

**Sanitary Sewer Reconnection**

**Right To Know**

**Request Form**

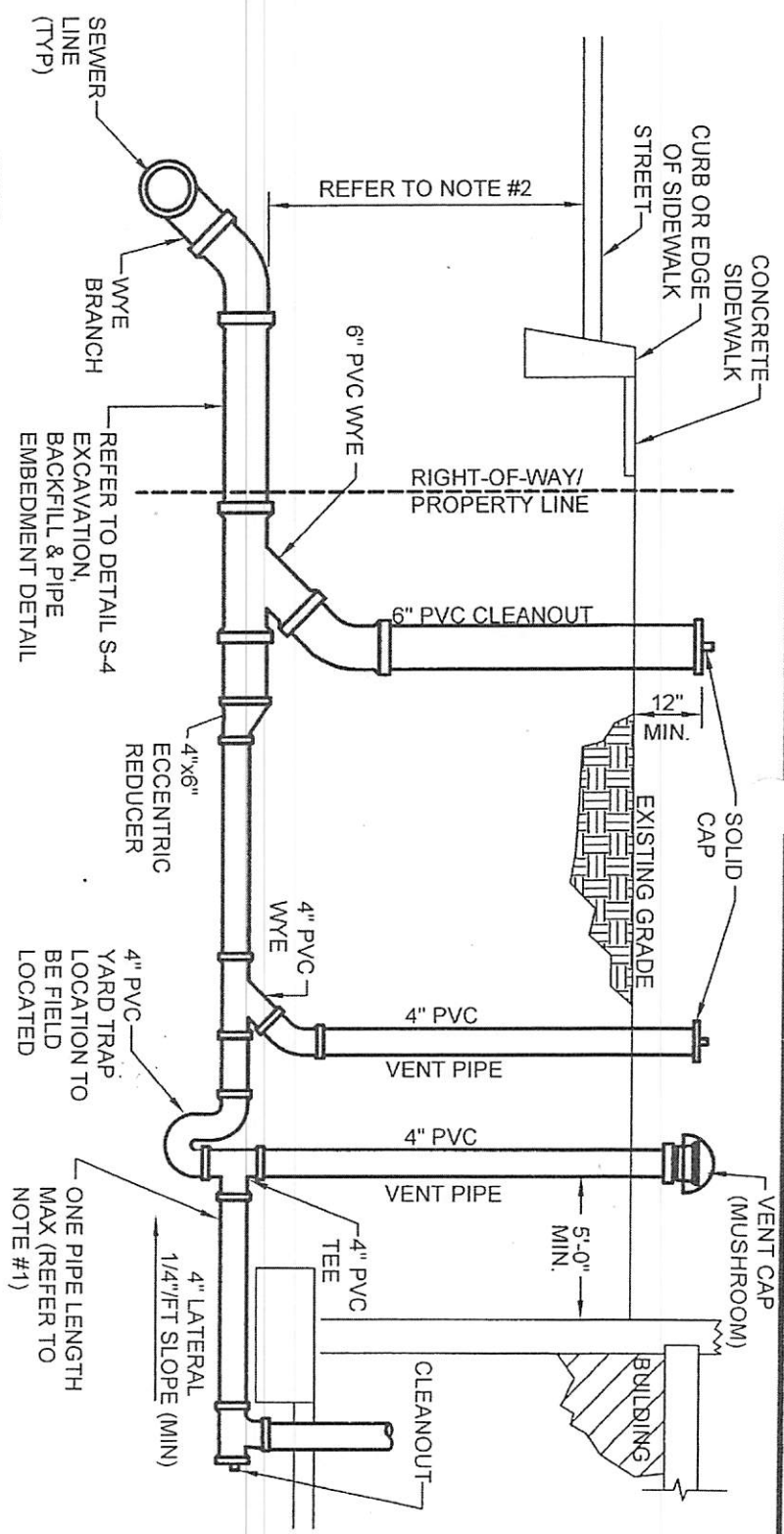
# BASIC BUTLER TOWNSHIP GUIDELINES FOR RESIDENTIAL GRAVITY SEWER INSTALLATION

1. GREEN SEWER PERMIT MUST BE POSTED FOR INSPECTION.
2. 4" PVC SCH 40 PIPE
3. TRAP WITH CLEAN OUT AND VENT NEXT TO THE HOUSE WITH VENT ON HOUSE SIDE.
4. 1B STONE BEDDING AND COVER.
5. 4'-0" MIN. DEPTH WITH 1/4" PER FOOT PITCH.
6. CLEAN OUTS EVERY 50'-0"
7. 6" PVC INSPECTION / CLEAN-OUT AT PROPERTY LINE.
8. MAGNETIC TAPE ONE FOOT FROM THE SURFACE.
9. MODIFIED BACKFILL TO THE SURFACE UNDER ALL PAVED AREAS.
10. IN GENERAL LATERALS SHOULD BE LOCATED 100'-0" FROM PUBLIC WATER SOURCES AND 50'-0" FROM PRIVATE WATER SUPPLY SOURCES.

**ALL WORK MUST BE INSPECTED BEFORE BACKFILLING!!**

DETAILED INFORMATION CAN BE FOUND IN THE SEWER SYSTEM RULES AND REGULATION BOOK.

THE BOOK CAN BE VIEWED ONLINE OR PURCHASED FROM THE BUTLER TOWNSHIP WASTEWATER SUPERINTENDENT.



- NOTES:
1. 4" SINGLE RUNNING TRAP WILL BE INSTALLED NEXT TO FOUNDATION.
  2. MINIMUM DEPTH OF 4" LATERAL WILL BE 48" BELOW FINISHED GRADE UNLESS APPROVED BY ENGINEER.
  3. LOCATE VENT CAP AND CLEANOUT IN LAWN AREA. MUSHROOM CAP SHALL BE USED ON VENT. A 4" CLEANOUT SHALL BE INSTALLED EVERY 50 FEET.
  4. IN GENERAL, SANITARY SEWERS SHOULD BE LOCATED AT LEAST 100 FEET FROM PUBLIC WATER SUPPLY SOURCES AND 50 FEET FROM PRIVATE WATER SUPPLY SOURCES, UNLESS THE SANITARY LINES ARE ENCASED IN CONCRETE OR APPROVED EQUIVALENT.
  5. REFER TO DRAWING S-3 FOR LATERAL NOTES.

**TYPICAL BUILDING SEWER**

SCALE: NONE

<b>RJD ENGINEERING INC.</b>		<b>REVISIONS</b>		<b>Entech Engineering, Inc.</b>		<b>BUTLER TOWNSHIP</b>	
TYPICAL BUILDING SEWER		10/20/14		Engineering, Architecture, Construction Corporate Office:		TYPICAL BUILDING SEWER	
DATE: 10/20/14		SCALE: N.T.S.		4 S. Fourth Street, Reading, PA 19602		DATE: 2/24/09	
RJD ENGINEERING, INC. 8 WEST BROAD STREET-SUITE 700 HAZLETON, PA 18201 (570) 459-2609		RJD JOB NO. 14-101		Pottsville, PA Mountaintop, PA Lititz, PA www.entecheng.com		DRAWING NO. <b>S-1</b>	
PREPARED BY DYH		CHECKED BY BAK		APPROVED BY EJP		PROJECT NO. 4190.06	
SCALE: NONE		SCALE: NONE		SCALE: NONE		SCALE: NONE	

# BASIC BUTLER TOWNSHIP GUIDELINES FOR RESIDENTIAL GRINDER PUMP INSTALLATION

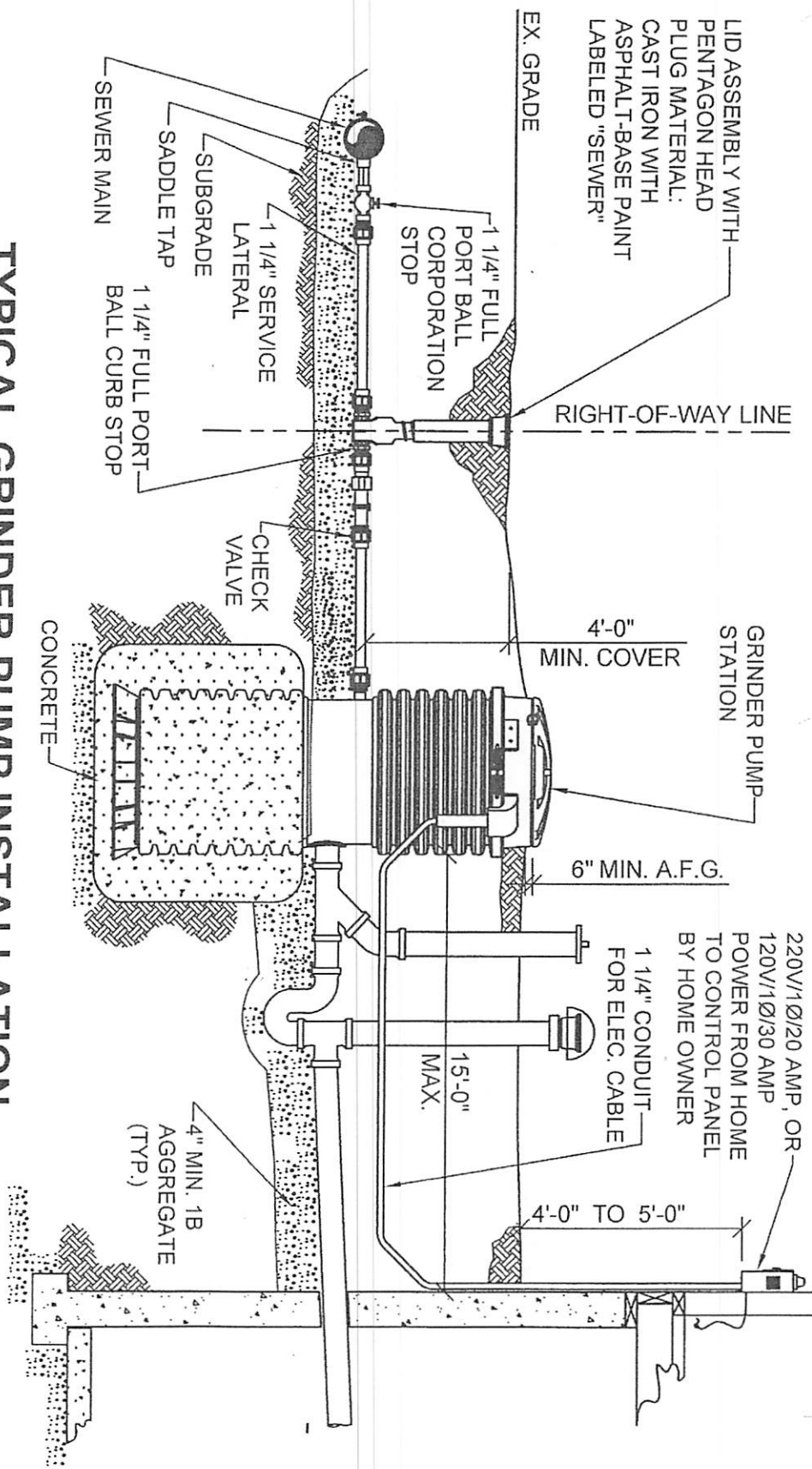
1. GREEN SEWER PERMIT MUST BE POSTED FOR INSPECTION.
2. ALL GRINDER PUMPS MUST BE INSTALLED OUTSIDE THE BUILDING UNLESS OTHERWISE PRE-APPROVED BY THE TOWNSHIP.
3. TRAP WITH CLEAN OUT AND VENT NEXT TO THE HOUSE, WITH VENT ON HOUSE SIDE.
4. GRINDER TANK SHALL BE ANCHORED IN CONCRETE
5. 1 1/4" PVC SCHEDULE 40 PIPE SHALL BE USED ON THE DISCHARGE SIDE OF THE PUMP.
6. 1B STONE BEDDING AND COVER.
7. 4'-0" MIN. DEPTH ON ALL PIPING.
8. STOP VALVE CHECK VALVE SHALL BE INSTALLED AT THE PUMP.
9. CURB STOP AND CHECK VALVE SHALL BE INSTALLED AT THE PROPERTY LINE / R.O.W. LINE.
10. MAGNETIC TAPE ONE FOOT FROM THE SURFACE.
11. MODIFIED BACKFILL TO THE SURFACE UNDER ALL PAVED AREAS.

**ALL WORK MUST BE INSPECTED BEFORE BACKFILLING!!**

DETAILED INFORMATION CAN BE FOUND IN THE SEWER SYSTEM RULES AND REGULATION BOOK.

THE BOOK CAN BE VIEWED ONLINE OR PURCHASED FROM THE BUTLER TOWNSHIP WASTEWATER SUPERINTENDENT.





# TYPICAL GRINDER PUMP INSTALLATION

SCALE: NONE  
 NOTES: 1. REFER TO DRAWING S-3 FOR LATERAL NOTES.  
 2. IF GRINDER PUMP IS TO BE INSTALLED INDOORS, IT WILL NEED PRE-APPROVAL FROM TOWNSHIP WASTEWATER DEPARTMENT.

**RJD ENGINEERING INC.**

TYPICAL GRINDER PUMP INSTALLATION

DATE: 10/20/14 : SCALE: N.T.S.

RJD ENGINEERING, INC.  
 8 WEST BROAD STREET-SUITE 700  
 HAZLETON, PA 18201  
 (570) 459-2609

RJD JOB NO. 14-101

REVISIONS
10/20/14

**Entech Engineering, Inc.**  
 Engineering Architecture Construction  
 Corporate Office:  
 4 S. Fourth Street Reading, PA 19602  
 ph: 610.373.6667 fx: 610.373.7537

Pottsville, PA  
 Mountaintop, PA  
 Lititz, PA  
 www.entecheng.com

ph: 570.628.5655  
 ph: 570.868.0275  
 ph: 717.626.6666  
 1.800.825.1372

PREPARED BY MBD  
 CHECKED BY BAK  
 APPROVED BY EJP  
 PROJECT NO. 4190.06

**BUTLER TOWNSHIP**

TYPICAL GRINDER PUMP INSTALLATION

DATE: 2/24/09

SCALE: NONE

DRAWING NO. **S-2**

# Butler Township

## Sanitary Sewer Connection Permit Application

415 West Butler Drive, Drums PA 18222

570-788-3547

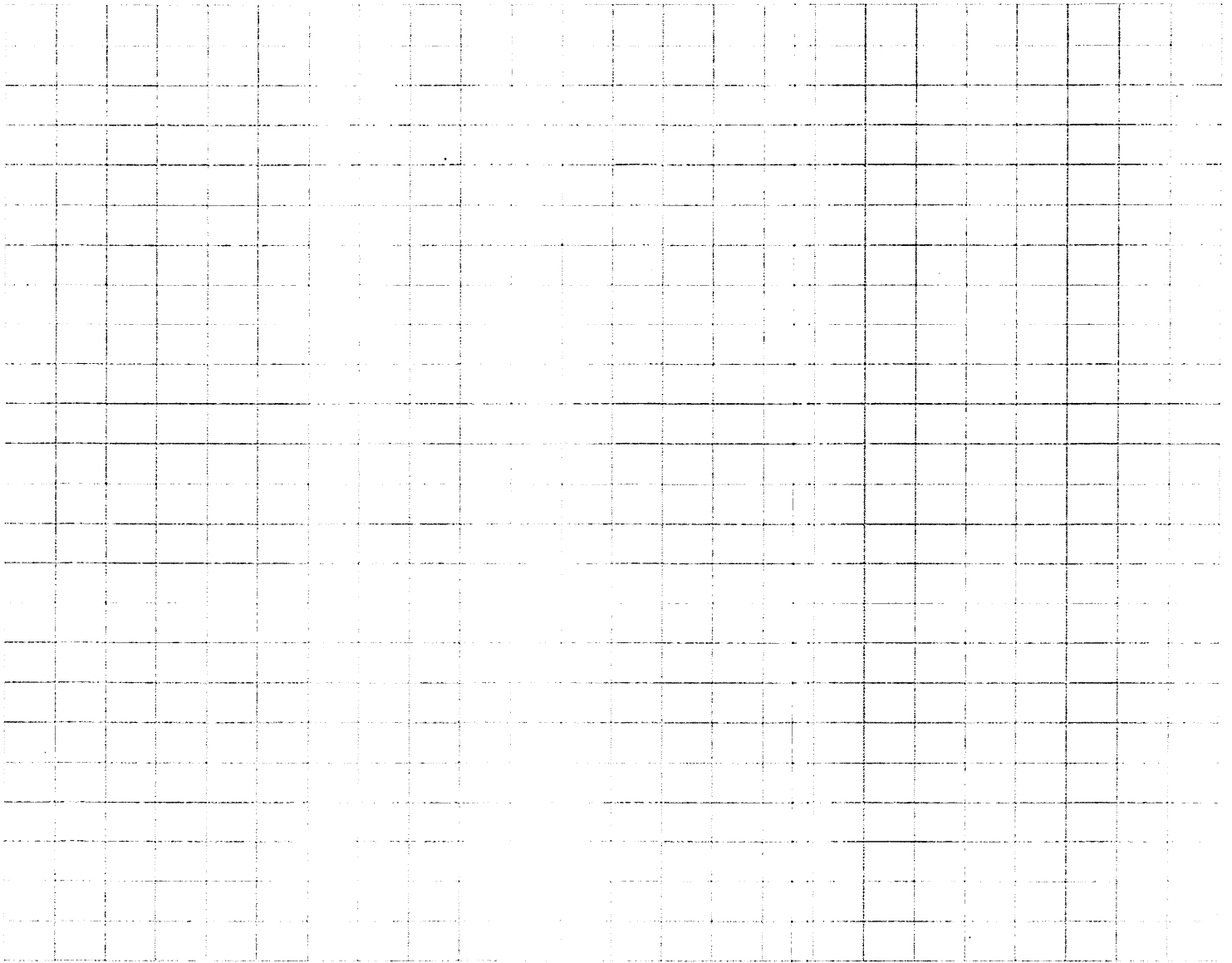
Permit Number

<b>Permit Location:</b>			
Permit Address or location:			
Permit Block #	Permit Lot or pin#	Building Permit No.	
<b>Applicant/ Owner</b>			
Name		Address	
City	State	Zip Code	Telephone (include Area Code)
<b>Contractor:</b>			
Name		Address	
License Number	Expiration Date	Telephone (include Area Code)	
<b>Proposed Use of Building:</b>			
Residential Single Family 1 EDU		Residential Two or More Family If yes No. of Units _____	
Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Non - Residential: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, describe in detail proposed use of building, E.G. Industry, School, Restaurant, Office. Please include floor plan with this application.			
<b>Installation Information:</b>			
Grinder Pump: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Manufacture		Model No.	
Will it be necessary to cut roadway? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, attach a copy of road opening permit.		Existing Tap Yes <input type="checkbox"/> No <input type="checkbox"/>	
Plot Plan: On the reverse side of this application please make a sketch of the proposed site plan including clean outs, grinder pump and pipe locations in relation to the dwelling and the main sewer line.			
<b>Signature of Applicant:</b>			
The undersigned hereby applies for permission to connect to the sanitary sewer system. All construction is to be completed in accordance with the Butler Township Sewer System Rules and Regulations. <b>NO WORK MAY BE STARTED UNTIL PERMIT IS ISSUED</b>			
Signature: _____		Date: _____	

<b>Validation- For Department Use Only</b>			
Permit Approval Yes <input type="checkbox"/> No <input type="checkbox"/>	Approval Signature:	Title	Date
Number of EDUs _____			
<b>Payment Information</b>			
Calculated Connection Fee # of EDUs X \$2,100 + \$100/inspection _____	Payment received Yes <input type="checkbox"/> No <input type="checkbox"/> Check No. _____ Date: _____	Date Permit Issued	
<b>Inspection- For Department Use Only</b>			
Initial inspection Approval Yes <input type="checkbox"/> No <input type="checkbox"/>	Inspector Signature:	Date:	
Final inspection Approval Yes <input type="checkbox"/> No <input type="checkbox"/>	Inspector Signature:	Date:	
<i>Office copy</i>	<i>Applicant Copy</i>	<i>Inspector Copy</i>	

**Plot Plan:**

Please make a sketch of the proposed site plan including clean outs, grinder pump and pipe locations in relation to the dwelling and the main sewer line.



**Department Use Only**

Inspection Report Check List				Comments:		
Stone Bedding	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pump Stop Valve		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
Pipe Size	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Pump Check Valve		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
Pitch	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Curb Stop		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
Depth	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Curb Check Valve		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
Trap & Vent	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Backfill		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
4" Cleanout	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Tape		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>
6" Cleanout	Pass <input type="checkbox"/>	Fail <input type="checkbox"/>	Concrete		Pass <input type="checkbox"/>	Fail <input type="checkbox"/>

# 7 (withs)

Karlin J. Egan  
Sanitary Engineer

*M. J. Egan*  
Very truly yours,

717/826-2104

As per our phone conversation of April 19, 1993, be advised that water companies or authorities serving several of the Commonwealth's larger municipalities, notably Scranton, Allentown and York, allow the use of dual check backflow preventers meeting A.H.S.I./A.S.S.E. Standard No. 1024, on residential connections for containment purposes. With proper and diligent abatement procedures, these devices serve well for containment. Keep in mind that the installation of any backflow prevention device creates a closed system downstream of the device and provisions for thermal expansion is a must. If you have any questions regarding this letter, feel free to contact me at

Dear Mr. Keck:

RE: Four Seasons Utility  
Beach Mountain Lake  
Butler Township, Luzerne County

Mr. Jeff Keck  
1 Edgerock Drive  
Drums, PA 18222

April 19, 1993

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL RESOURCES  
Water Supply and Community Health Program  
Cross Valley Centre  
Northeast Regional Office  
667 North River Street  
Plains, PA 18705  
(717) 826-2525



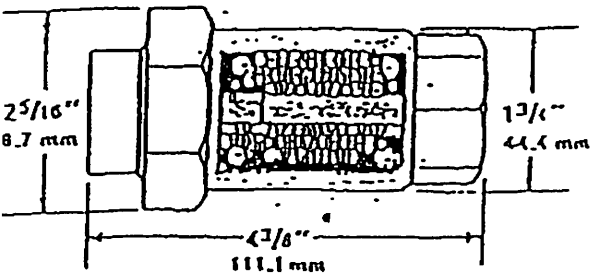


Cast bronze body, durable plastic check modules, injection molded of acetyl resin, silicone discs and Buna 'N' seals, stainless steel springs, one union and "O" ring union seal.

## PRESSURE TEMPERATURE

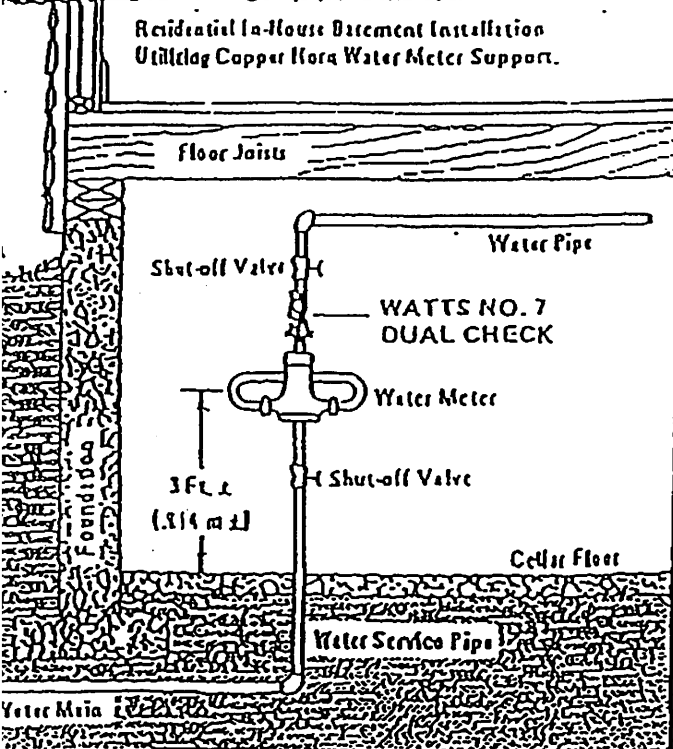
Maximum pressure - 150 PSI (1034 kPa)  
 Minimum pressure - 10 PSI (69 kPa)  
 Working temperature - 33° to 140°F sustained (.6 to 120°C) (Intermittent to 180°F)

## DIMENSIONS WEIGHT



Weight: 1 lb., 12 oz. (793 grams)  
 Standard 3/4" - 1" NPT Model only

## TYPICAL INSTALLATIONS

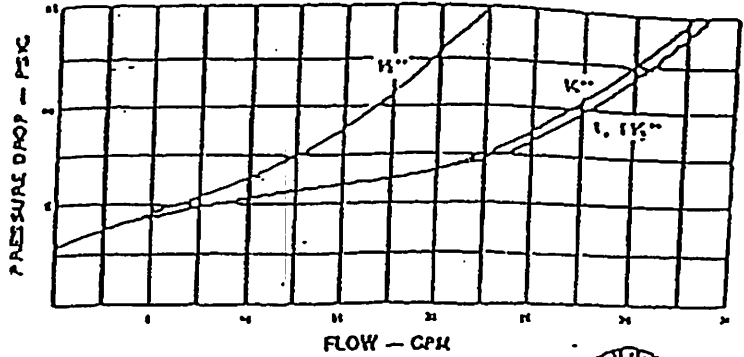


Ordering Code B63072  
 No. 65 BFP-RK Repair Kit includes:  
 2 Check valve assemblies  
 2 Tailpiece seal "O" rings

## CAPACITY

### TYPICAL FLOW CURVE

No. 7 MAXIMUM RECOMMENDED FLOW - 30 GPM (1.89 l/s)  
 FOR RESIDENTIAL FIRE LINE FLOW (50 GPM) - SEE 07-S (

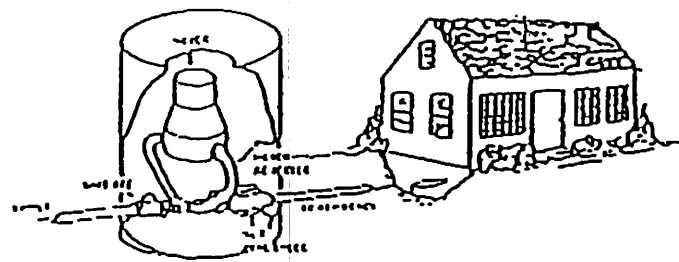
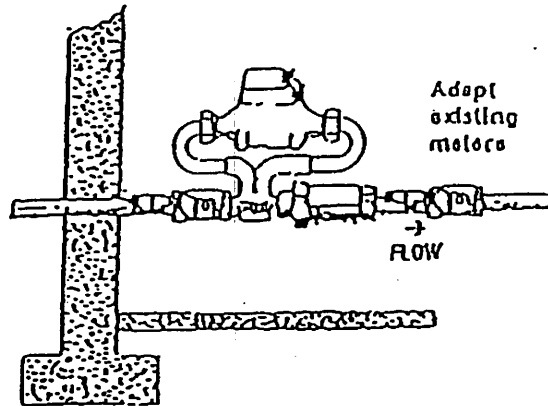


## STANDARDS



Tested and certified to meet or exceed the 1988 revision of ANSI/ASSE Standard 1024. CSA Certified to Standard No. B64.6.

IMPORTANT: INQUIRE WITH GOVERNING AUTHORITIES FOR LOCAL INSTALLATION REQUIREMENTS.



World Class Valves



Since 1874

Watts Regulator Company  
 HQ/RS: 615 Chestnut St., N. Andover, MA 01845  
 FAX: Box 626, Commerce, MA 01847 Tel: 96-7420  
 Tel: (508) 686-1811 Fax: (508) 716-1622/1874  
 International Subsidiaries: Watts Regulator of Canada Ltd.  
 Tel: (416) 851-8501 Fax: (416) 851-8711  
 Watts Regulator (Australia) Pty. Ltd. Tel: 011 35365

Printed in U.S.A.



Luzerne Conservation District  
485 Smith Pond Road  
Shavertown, PA 18708  
Phone (570) 674-7991  
Fax (570) 674-7989

## COMPLETE PLAN CHECKLIST

Project \_\_\_\_\_

- I. Existing topographic features of the project site.
  - A. The existing topographic features of the project site and the immediate surrounding area are shown on maps included in the drawings.....
  - B. A location map has been provided (8½" x 11" copy of a USGS map with the outline of the project area).....
- II. The Types, depth, slope, locations and limitations of the soils
  - A. A soils map with the project area outlined has been provided.....
  - B. Physical characteristics of the soil types and their limitations are addressed in the narrative.....
  - C. Construction techniques or special considerations to address the soil(s) limitations are noted on the drawings.....
- III. Characteristics of the earth disturbance activity
  - A. Limits of the project are shown on the plan map(s).....
  - B. Original and final contours are shown on the plan map(s).....
  - C. Past, present and proposed land uses are addressed in the narrative.....
- IV. The amount of runoff from the project area and its upstream watershed area
  - A. Drainage areas to hydraulic BMPs are shown on plan map(s).....
  - B. Calculations are provided which show anticipated peak flows for the design storms.....
- V. The location of waters of the Commonwealth which may receive runoff within or from the project site.
  - A. The location(s) of streams or other waterbodies which may receive site runoff are shown on the plan map(s).....

B. The Chapter 93 classification of streams or other waterbodies which may receive site runoff is addressed in the narrative.....

VI. Locations and types of perimeter and on site BMPs

A. Plan map(s) show locations of proposed temporary BMPs to control runoff and provide sediment removal.....

B. Plan map(s) show locations of proposed permanent BMPs to control erosion.....

C. Construction details and specifications for all proposed BMPs are shown on the plan map(s).....

VII. Sequence of BMPs installation & removal

A. A construction sequence has been provided on the plan map(s).....

VIII. Supporting calculations

A. Supporting calculations for all proposed BMPs are included in the narrative.....

IX. Plan drawings

A. Plan drawings are complete and legible.....

X. Maintenance Program

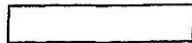



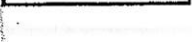

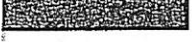

A. A maintenance program has been provided.....

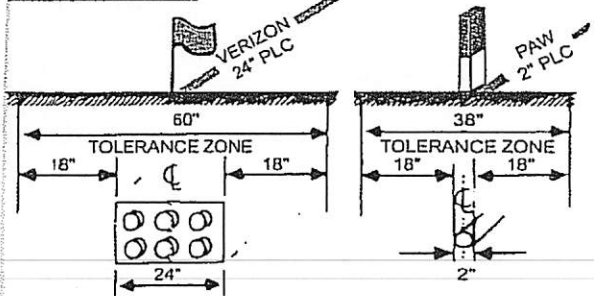
XI. Measures for the recycling or disposal of materials from the project site.

A. A program for the recycling or disposal of materials associated with or from the project site has been provided.....



# APWA UNIFORM COLOR CODE

-  **WHITE** - Proposed Excavation
-  **PINK** - Temporary Survey Markings
-  **RED** - Electric Power Lines, Cables Conduit and Lighting Cables
-  **YELLOW** - Gas, Oil, Steam, Petroleum or Gaseous Materials
-  **ORANGE** - Communication, Alarm or Signal Lines, Cables or Conduit
-  **BLUE** - Potable Water
-  **PURPLE** - Reclaimed Water Irrigation and Slurry Lines
-  **GREEN** - Sewers and Drain Lines



LARGE PIPE OR MULTIPLE DUCTS      SMALL PIPE OR CABLE(S)

## Dig-Up or Damage Reporting Call

When a facility is damaged the notice is generally considered an emergency to that facility owner and those in close proximity to the damage.

If a contractor damages a line, he should call the center or the facility owner immediately. A contractor should report the details and particulars just as soon as he is sure the work site is safe. If a hazardous line has been struck it is most often best to evacuate the immediate area. Contact 911 or the appropriate emergency response unit in the immediate area. A contractor should keep all local information at the job site with the crew at all times where the crew can have access to it, along with a map or directions to the nearest emergency care facility.

## Additional Information

This brochure has been prepared as a guideline for contractors. For additional information, including a contractor's packet, visit the POCS web site at [www.paonecall.org](http://www.paonecall.org) or call 1-800-248-1786.

## Common Ground Alliance (CGA)

To obtain a copy of the CGA "Excavation Task Team Best Practices" guidelines, visit the POCS web site under Contractors.

*POCS DOES NOT MARK FACILITIES. POCS DOES NOT ARRANGE FOR THE MARKING OF FACILITIES. POCS takes the information from calling parties (contractor, excavator or designer) and relays it to its member underground facility owners. These facility owners are responsible for responding to the request and ensuring their facilities are properly marked.*

# Pennsylvania One Call System



- ### Brochure Sponsors
- Buckeye Pipe Line Company, L.P.
  - Columbia Gas Transmission Corporation
  - First Energy
  - PECO Energy
  - Philadelphia Gas Works
  - Philadelphia Suburban Water Company
  - PPL Electric Utilities, Inc.
  - PPL Gas Utilities
  - PPL Interstate Energy Company
  - Sunoco Pipeline L.P.

## Routine Notifications

PA Act 287 of 1974  
as amended by  
PA Act 187 of 1996

April 2003



## Contractor Responsibilities

Many people believe that by notifying Pennsylvania One Call System, Inc., POCS, of intended excavation they have completed all of their responsibilities with respect to the locating process. This is not the case. Notifying POCS is only the first step and there are several other responsibilities, which need to be considered.

**Call Before You Dig**

**Always Wait 3 Working Days**

**Respect the Markings**

**Excavate with Due Care**

**Safety is Your Responsibility**

## Who Should Call?

All contractors, including sub-contractors, should make their own notification. The Act states that the person doing the work shall make the call. Homeowners should be aware they need to call if performing the work themselves. The only party protected by the notification is the person as defined by the Act that placed the call.

## Contractor Definition

Any person who or which performs excavation or demolition work for himself or for another person.

## When to Call?

A contractor should plan the excavation or demolition work to avoid damage to or minimize interference with a facility owner's activities in a construction area. Excavation or demolition work, which requires temporary or permanent interruption of a facility owner's service, shall be coordinated with the affected facility owner in all cases.

In construction phase involving movement of earth with powered equipment or explosives the notice required is at least 3-working days but not more than 10-working days prior to actual excavation.

The notification should cover only the excavation work that can be completed in a reasonable period of time, based on the resources you plan to use and the time of the year.

## Working Day Definition

Means any day except a Saturday, Sunday or legal holiday prescribed by act of the General Assembly.

## Routine Location Request

The contractor should request the location and type of facility owner lines at each site by notifying the facility owner through a One Call System. Notification shall be not less than 3 working days nor more than 10 working days in advance of beginning excavation or demolition work.

The contractor should give as much descriptive information as he can to help the facility owners and the locator find the work site. It is very important to describe the work site in detail and give the distance from the street, structure, property line, fence or other landmark. If an exact location cannot be given, it is required that the proposed route or boundary of the work site be marked in white. Identify the area with 12" dashed white lines; use only white to avoid confusion with color codes used by underground facility owners.



## Guidelines for Preparing a Routine Notification

1. Provide Caller Company Information
2. Telephone Number - becomes your account number
3. County - the name of the county in which the work will be performed
4. Municipality - the name of the municipality in which the work will be performed
5. Street Name - use exact address numbers and the street suffix, i.e., ST, RD, WY, DR, LN, AVE
6. Nearest Intersection - the nearest intersecting street or route (within a reasonable distance)
7. Location Information - describe the work site in detail and give the distance from the street, structure, property line, fence or other landmark. If specific work site information cannot be given, outline the work site in white.
8. Dig Date & Time - the date the work is scheduled to begin
9. Serial Number - POCS will assign a number to the notification

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# AQUA APPLICATION FOR DOMESTIC WATER SERVICE LINE

**A. Applicant:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Daytime Telephone: \_\_\_\_\_  
 Builder  Owner  Plumber  Other

**B. Locations of Proposed Service (s)**

Address: \_\_\_\_\_  
 City /Municipality: \_\_\_\_\_  
 County: \_\_\_\_\_

If a development, please attach street addresses and lot numbers on a separate sheet of paper.

**C. Customer(s) Billing Address(es) upon occupancy:**

If blank, applicant will be billed.

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

Attach additional sheets, if necessary

**D. Status of service: (check one).**

New  Temporary  
 Increase in Size  Relocation  
 Well Conversion

**E. Type of Occupancy (Check one)**

Residential  Commercial  
 Industrial  Public  Other

If not residential, describe nature of business:

**F. Requested Size of Service \_\_\_\_\_ in.**

**G. Anticipated Demand ( ) gpm (Std. Residential Demand = 20 gpm)**

Will water service be utilized for a heating system?

Yes  No If no, type of heat \_\_\_\_\_

**H. Fixtures to be served by water service line. Give description of mfr. Specs & # of each unit (e.g.: 2 water closets, tank type, 1.6 gal/flush)**

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 4. _____ | 7. _____ |
| 2. _____ | 5. _____ | 8. _____ |
| 3. _____ | 6. _____ | 9. _____ |

**I. The proposed/existing house or building is/or will be constructed with a:**  Full basement  Half Basement  
 Crawl Space  Slab on grade

**J. Elevation Data:** Basement elev. ( ) ft. - If unknown, use 0.00 ft. Number of Stories ( )  
 First floor elev. ( ) ft. Height of each story ( ) ft.  
 Curb/Street elev. ( ) ft. Overall height to highest water fixture ( ) ft.

**K. Length of Service:** Curb to point of entry to building ( ) ft. Curb to proposed meter pit location ( ) ft.

- Should meter pit be installed, the pit and all piping and appurtenances, excluding meter, are to be furnished and installed by the customer in accordance with company requirements as referenced in section 8 of "Important Information for Plumbers and Builders".
- If the meter is to be installed within the proposed building, all requirements for meter installation must be met and a mechanical room layout must be submitted for approval.

**L. Construction Water:** Is its necessary to utilize service for construction purposes?  Yes  No

- If you checked "yes", the meter must be set within an approved pit.

**M. Irrigation System Data:** If proposed, check one  Yes  No Anticipated system demand ( ) gpm for irrigation only.

- If you checked "yes", a backflow device is required on the service or branch line that feeds the irrigation system.
- If you checked "yes" and anticipate using the proposed domestic service for irrigation as well, please make certain that the demand stated in Category G of this application reflects the combined demand of the domestic and irrigation systems.
- The Company may require a separate service connection for the irrigation line. Therefore, be certain to enclose one full set of plans and specification for review.

**N. Will a fire protection system be installed within the property?**  Yes  No

- If a fire service will be required to service an automatic sprinkler system, standpipe, and/or fire hydrants, a separate service line will be required. Therefore please make certain to contact the service department representative for the proper application forms.

\*\*\*\*\*  
 Subject to the Rules and Regulations of the Company, I hereby apply for service connections and/or water for building contractors purposes, at the property and location described herein, I hereby certify that the plumbing system connected is lead free in accordance with title regulations of the Safe Drinking Water Act Amendment of 1986, Section 1417, and all applicable federal, state, and local laws, ordinances, and plumbing codes.

In accordance with Rule 18 of the Company's Rules and Regulations for company service, the cost of any Company service line in excess of the applicable maximum Company investment shall be paid by the Customer, plus all applicable taxes including income taxes occasioned by the contract. Any amount paid by the Customer shall not be subject to refund. The Company may require payment of the estimated amount of such excess cost in advance of the installation and will make a partial repayment to the extent the actual cost is determined to be less than the estimate.

**I HAVE RECEIVED, READ, AND UNDERSTAND THE RULES AND REGULATIONS OF THE COMPANY.**

**O. Applicants Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\* **FOR COMPANY USE ONLY** \*\*\*\*\*

Serial No. \_\_\_\_\_ Tap Size \_\_\_\_\_ Dom. Meter Size \_\_\_\_\_ in. Pressure \_\_\_\_\_  
 Tapped on: \_\_\_\_\_ in. pipe Ext. No. \_\_\_\_\_ Plan No. \_\_\_\_\_ Plate No. \_\_\_\_\_

Required item? Meter pit  Yes  No Pressure Reducing Valve  Yes  No  
 Backflow device  Yes  No Res. Dual Check Valve  Yes  No

Company Representative \_\_\_\_\_ Date \_\_\_\_\_

# AQUA APPLICATION FOR JOINT DOMESTIC & FIRE WATER SERVICE LINES

(One and Two Family Residential Dwellings)

Address (print): \_\_\_\_\_

The billing address upon occupancy: (print) Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Building is (check one): ( ) Owner occupied ( ) Tenant occupied

I am applying to the Company for a joint domestic and fire service (main to curb only) to the aforementioned building, and understand that I must produce evidence that the proposed fire sprinkler system has been designed in accordance with applicable standards including those of the municipality, state, NFPA, and B.O.C.A codes. Such evidence, at a minimum, must consist of an engineering drawing bearing the approval of either a NICET certified designer or a qualified professional engineer. Additionally, it is further understood that I must design, install, own, and maintain a separate service line to be used exclusively for fire fighting purposes from the curb valve to the building including all fixtures required by the Company.

I am enclosing one copy of the property plan and plan(s) showing the design and installation details of the fire sprinkler system, which have been prepared and approved by the following registered professional engineer or NICET representative (Level III or IV).

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_ Registration/Certification No. \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

The following have been established as the total fire water requirements. The fire sprinkler system is designed:

- To discharge at a maximum rate of ( ) gpm.
- To operate at a minimum pressure of ( ) psi measured at the ground level elevation of ( ) - USGS datum.
- For a maximum of ( ) sprinkler heads discharging at a rate of ( ) gpm simultaneously and at an operating pressure of ( ) psi at the highest sprinkler head which is designed to be installed at the elevation of ( ) - USGS datum.
- To contain antifreeze or other inhibitor (check one): ( ) Yes ( ) No

I understand and agree to install an "approved" backflow prevention device on the fire service line after the meter and before any branch line or outlet as specified in the Company's Manual of Cross-Connection Control.

Total maximum water requirements including allowance for inside hose stream, hydrants, and the sprinkler system is ( ) gpm.

The sprinkler system will be installed by the Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

following approved and or licensed installer: Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- I have evaluated the adequacy of the Company's distribution system at the point of service connection in meeting the maximum flow and minimum pressure requirement, and have determined that a tank and pump system capable of meeting the fire demands independent of the Company's distribution system ( ) is ( ) is not (check one) a component of the system.
- The domestic system has a total instantaneous demand of ( ) gpm, which includes an irrigation demand of ( ) gpm, as stated in my application for domestic water (FORM D-143), which is: ( ) attached or ( ) submitted on \_\_\_\_\_ and to be made part of this application.
- The combined instantaneous demand of the fire and domestic systems is ( ) gpm.
- Following the installation of the system, I will secure evidence that the sprinkler system was tested and approved by a responsible local official, where applicable, or by a NICET certified technician or a qualified professional engineer.
- I acknowledge that the Company is not responsible for the sizing of the joint domestic and fire service line from its main to curb, as well as the individual domestic and fire services from curb valves to the building. Further, the Company is not responsible, nor liable, for determining the adequacy of flow and pressure to meet the domestic and fire system needs.
- I request that the Company install a service connection and lateral, which originates from the Company's main to be (check one): ( ) 1" ( ) 1.5" ( ) 2" in diameter based upon a combined demand of ( ) gpm.
- I also request that the following size service connections be provided at the curb valve:  
Fire service connection: ( ) 1" ( ) 1.5" ( ) 2"  
Domestic service connection: ( ) 3/4" ( ) 1" ( ) 1.5" NOTE: The Company shall establish the domestic meter size.
- I understand that the fire connection size will determine the rate charge for the fire service.
- I acknowledge that I have conveyed or will convey to the customer that they will be responsible for reimbursing to the Company the costs incurred for the increase in the size of the service over and above the standard domestic service line so as to accommodate the residential fire service line and appurtenances, and the cost to acquire and install the fire meter, together with any and all applicable taxes. Payment of the above costs by the customer will be made through the Company's rate structure for "Residential Multiple Meter Sets", which shall be applicable to all residential structures equipped with residential fire service under the Company's Rules and Regulations.
- I understand that the domestic service line cannot be utilized to provide service to any part of the fire system including tank and/or pump type systems fed by a hose connection or any other type of fixture which is part of the domestic system.

Accordingly, I expressly agree for myself, my successors, and assigns, to release, defend, and indemnify the Company from any and all responsibility and liability resulting from the inaccurate sizing of the fire service line and connection, the inadequacy of design of the system, damage as the result of introducing antifreeze into the system, and improper installation, utilization and maintenance of the system.

In accordance with Rule 18 of the Company's Rules and Regulations booklet, for Company service, the cost of any Company service line in excess of the applicable maximum Company investment shall be paid by the Customer, plus all applicable taxes including income taxes occasioned by the contract. Any amount paid by Customer shall not be subject to refund. The Company may require payment of the estimated amount of such excess cost in advance of the installation and will make a partial repayment to the extent the actual cost is determined to be less than the estimate.

I HAVE RECEIVED, READ, AND UNDERSTAND THE RULES AND REGULATIONS OF THE COMPANY.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I hereby certify that I am (check one): ( ) Owner ( ) Owner's rep. authorized to apply to the company for water service.

( ) Plumber ( ) Sprinkler Contractor

\*\*\*\*\* FOR COMPANY USE ONLY \*\*\*\*\*

Serial No. \_\_\_\_\_ Tap Size \_\_\_\_\_ Fire Meter Size \_\_\_\_\_ in. Pressure \_\_\_\_\_

Tapped on: \_\_\_\_\_ in. pipe Ext. No. \_\_\_\_\_ Plan No. \_\_\_\_\_ Plate No. \_\_\_\_\_

Required item? Meter pit ( ) Yes ( ) No Pressure Reducing Valve ( ) Yes ( ) No

Backflow device ( ) Yes ( ) No Res. Dual Check Valve ( ) Yes ( ) No

Company Representative \_\_\_\_\_ Date \_\_\_\_\_

# AQUA APPLICATION FOR WASTEWATER SERVICE

**A. Applicant:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Builder ( ), Owner ( ), Plumber ( ), Other ( ) explain \_\_\_\_\_

**B. Locations of Proposed Service(s)**

Address: \_\_\_\_\_  
City/Municipality: \_\_\_\_\_  
County: \_\_\_\_\_

Attach additional sheets if necessary.

**C. Customer(s) Billing Address(es) (Upon Occupancy)**

If unknown leave blank:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**D. Status of Service: (check one)**

New ( ), Temporary ( ), Increase in size ( ), Relocation ( ),  
Conversion from on-lot or private sewer system ( )

**E. Type of service(s): (check all that apply)**

Gravity sewer lateral ( ), Low Pressure Force Main ( ),  
High Pressure Force Main ( )

If force main please describe pump system \_\_\_\_\_

Attach additional sheets if necessary.

**F. Type of Occupancy (check one)**

Residential ( ), Commercial ( ), Industrial ( ), Other ( ) \_\_\_\_\_

If other than residential, also describe nature of business. \_\_\_\_\_

**G. Proposed size of lateral connection: \_\_\_\_\_ Inches.**

**H. Anticipated Sewer Flows**

Number of EDU's: \_\_\_\_\_

Gallons per day: \_\_\_\_\_

**I. Fixtures connected to sewer lateral: (check all that apply)**

Grease trap(s) ( ), Air relief vent stack ( ), Sewer clean-out ( )

PLEASE MAIL APPLICATION TO: Aqua Pennsylvania, Inc.

1 Aqua Way

White Haven PA 18661

T: (570) 443-7099

F: (570) 443-9784

**AQUA PENNSYLVANIA WATER COMPANY  
APPLICATION FOR FIRE WATER SERVICE LINE**

Multi-Residential, Commercial, Industrial, and Public     One and two-family Residential

Address (print): \_\_\_\_\_

Billing information upon occupancy- Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Building is (check one):     Owner occupied     Tenant occupied

I am applying to the Company for fire service to the aforementioned building, and understand that I must produce evidence that the proposed fire sprinkler system has been designed in accordance with applicable standards including those of the municipality, state, NFPA, and B.O.C.A codes. Such evidence, at a minimum, must consist of an engineering drawing bearing the approval of either a NICET certified designer or a qualified professional engineer. Additionally, it is further understood that I must design, install, own, and maintain a separate service line to be used exclusively for fire fighting purposes from the curb valve to the building including all fixtures required by the Company.

I am enclosing one copy of the property plan and plan(s) showing the design and installation details of the fire sprinkler system, which have been prepared and approved by the following registered professional engineer or NICET representative (Level III or IV).

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Registration/Certification No: \_\_\_\_\_

The following have been established as the total water requirements. The fire sprinkler system is designed:

- To discharge at a maximum rate of [       ] gpm.
- To operate at a minimum pressure of [       ] psi measured at the ground level elevation of [       ] - USGS datum.
- For a maximum of [       ] sprinkler heads discharging at a rate of [       ] gpm simultaneously and at an operating pressure of [       ] psi at the highest sprinkler head which is designed to be installed at the elevation of [       ] - USGS datum.
- To provide for an external pumper connection (check one):     Yes     No
- To have fire hydrants beyond the meter (check one):     Yes     No    # of proposed hydrants beyond the meter = [       ]
- To contain antifreeze or other inhibitor (check one):     Yes     No

I understand and agree to install an "approved" backflow prevention device on the fire service line after the meter and before any branch line or outlet as specified in the Company's Manual of Cross-Connection Control.

Total maximum water requirements including allowance for inside hose stream, hydrants, and the sprinkler system is [       ] gpm.

The sprinkler system will be installed by the following approved and/or licensed installer:

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- I have evaluated the adequacy of the Company's distribution system at the point of service connection in meeting the maximum flow and minimum pressure requirement, and have determined that a tank and pump system capable of meeting the fire demands independent of the Company's distribution system  is     is not (check one) a component of the system.
- Following the installation of the system, I will secure evidence that the sprinkler system was tested and approved by a responsible local official, where applicable, or by a NICET certified technician or a qualified professional engineer.
- I acknowledge that the Company is not responsible for sizing of either the Company's or Customer's service line. Further, the Company is not responsible, nor liable, for determining the adequacy of flow and pressure to meet the fire system needs.
- I request that the Company install a fire service connection and lateral, which originates from the Company's main and terminates at the curb, to be  1"     1.5"     2"     4"     6"     8"     10" in diameter.
- The fire connection size (other than one and two-family Residential lines) will determine the rate charge for the fire service.
- One and two-family Residential services will follow the Company's rate schedule for "Residential Multiple Meter Sets."
- The domestic service line cannot be utilized to provide service to any part of the fire system including tank and/or pump type systems fed by a hose connection or any other type of fixture which is part of the domestic system.

Accordingly, I expressly agree for myself, my successors, and assigns, to release, defend, and indemnify the Company from any and all responsibility and liability resulting from the inaccurate sizing of the fire service line and connection, the inadequacy of design of the system, damage as the result of introducing antifreeze into the system, and improper installation, utilization and maintenance of the system.

In accordance with Rule 17 of the Company's Rules and Regulations booklet, for Company service, the cost of any Company service line in excess of the applicable maximum Company investment shall be paid by the Customer, plus all applicable taxes including income taxes occasioned by the contract. Any amount paid by Customer shall not be subject to refund. The Company may require payment of the estimated amount of such excess cost in advance of the installation and will make a partial repayment to the extent the actual cost is determined to be less than the estimate.

**I HAVE RECEIVED, READ, AND UNDERSTAND THE RULES AND REGULATIONS OF THE COMPANY.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## IMPORTANT INFORMATION FOR PLUMBERS AND BUILDERS

### 1. Service Lines, Mains, and Equipment:

- The Company will make all connections to its mains and furnish, install, and maintain the service lines from the water main to and including the curb stop and box, which under normal circumstances will be placed inside the curb line.
- The Company's service line will be the property of the Company and under its control.
- The Company reserves the right to determine the size, kind, and location of the service line from the main to the curb, and from the curb to the property to be served.

### 2. Customer's Installation & Maintenance of Service Lines:

The service line from the curb stop to the property shall be furnished, installed, owned, and maintained by the owner of the property.

### 3. Location of Customer's Service Lines:

- The customer's service line shall not cross intervening properties unless there is no other way in which service can be provided due to the property being landlocked and an appropriate easement is obtained by the customer for the customer.
- The customer's service line shall be laid in a straight line at a right angle to the curb line (where possible) within the building limits of the structure to be served and at least four feet (4') below the surface of the ground in property owned by the customer, in fee simple absolute.
- No service line shall be laid in the same trench with a gas line, electric line, drain or sewer line, or any other facility of another public service company, nor within four feet (4') of any open excavation, retaining wall or vault.

### 4. Type of Piping Installed by Customer:

- Type "K" copper shall be used throughout for service lines up to and including two in. (2") in diameter. Compression or flared fittings shall be used for underground connections; sweat or threaded joints shall be used in buildings and pits.
- Service lines three inches (3") in diameter and larger shall be cement lined ductile iron pipe.
- The minimum diameter of pipe used for domestic services (curb to building) shall be 3/4 of an inch.

### 5. Meters:

- All meters will be furnished and installed by the Company and will remain the property of the Company and be accessible to and subject to its control.
- The Company reserves the right to determine the size, type and location of the meter to be installed in the customer's property, including whether such meter will be manually read, remotely read from outside the building, or read automatically using TV cable, telephone or similar lines and/or radio signal communications. As a condition of providing service, the Company shall have the right to install such equipment, connections and wiring in the manner and location it deems appropriate. Said equipment will remain the property of the Company.

### 6. Location of Meters Within a Building:

- The customer shall provide a location for the meter within two feet (2') from the point-of-entry of an exterior foundation to a building, which affords its protection and allows access for reading and maintenance.
- The meter location shall not be within a closet, crawlspace, garage, certain enclosures, or unheated areas.

### 7. Control Valves:

- Control valves shall be placed by the customer on the service line as shown on the piping detail plans.
- Full-port ball valves shall be used for service lines two-inches (2") in diameter and smaller.
- O.S.&Y. gate valves with resilient-seat shall be used for service lines three inches (3") in diameter and larger.

### 8. Conditions Requiring Meter Pit Installation by Customer:

- In cases where the Company requires or the customer designs the meter to be placed in a pit/vault, the customer shall install the pit inside the customer's property line of the customer which abuts the water main. The location, type and size of said pit shall be as approved by the Company.
- When a concrete pit/vault is used, a 10 ft. wide (minimum) paved surface from the road to the pit/vault, including curb depression, must be provided and maintained for vehicle access.
- The Company will determine when a meter pit is required, including (but not limited to) the following:
  - a) The customer's service line crosses a stream, swale, or retention basin.
  - b) The customer's service line is over 200 ft. in length as measured along the route of the service line from curb stop to the point of entry to the building.
  - c) The customer's service line is not or cannot be installed at a right angle to the curb within the building limits of the structure to be served, or is not or cannot be installed within a specified area along the side wall (that is, a wall adjacent to a front wall) of the building to be served up to the point-of-entry of the service line into the side of the building, said area being specified as an area no closer than 5 feet and no further than 10 feet from the sidewall; unless otherwise approved by the Company.
  - d) The customer's structure does not contain a basement below grade or is not a permanently fixed structure.
  - e) There is no suitable location to protect the meter from freezing, damage, or to provide access for reading.
  - f) The building is constructed on a concrete slab.
  - g) Where service requested is temporary and/or utilized for construction purposes.
  - h) Where the fire service line requires a full-flow meter or the domestic service line is six inches (6") or larger.

### 9. Pressure Reducing Valves:

A pressure reducing valve (PRV) is required where the Company's system pressure exceeds 100 PSI on domestic services or 150 PSI on fire services and at the discretion of the Company where it is believed that the pressure may exceed the above limitations. Said valve shall be installed by the customer on the inlet side of the meter and follow all piping specifications.

### 10. Pipe Joints, Fittings, and Fixtures:

**AQUA PENNSYLVANIA WATER COMPANY  
APPLICATION FOR FIRE WATER SERVICE LINE**

Multi-Residential, Commercial, Industrial, and Public     One and two-family Residential

Address (print): \_\_\_\_\_

Billing information upon occupancy- Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Building is (check one):     Owner occupied     Tenant occupied

I am applying to the Company for fire service to the aforementioned building, and understand that I must produce evidence that the proposed fire sprinkler system has been designed in accordance with applicable standards including those of the municipality, state, NFPA, and B.O.C.A codes. Such evidence, at a minimum, must consist of an engineering drawing bearing the approval of either a NICET certified designer or a qualified professional engineer. Additionally, it is further understood that I must design, install, own, and maintain a separate service line to be used exclusively for fire fighting purposes from the curb valve to the building including all fixtures required by the Company.

I am enclosing one copy of the property plan and plan(s) showing the design and installation details of the fire sprinkler system, which have been prepared and approved by the following registered professional engineer or NICET representative (Level III or IV).

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Registration/Certification No: \_\_\_\_\_

The following have been established as the total water requirements. The fire sprinkler system is designed:

- To discharge at a maximum rate of [       ] gpm.
- To operate at a minimum pressure of [       ] psi measured at the ground level elevation of [       ] - USGS datum.
- For a maximum of [       ] sprinkler heads discharging at a rate of [       ] gpm simultaneously and at an operating pressure of [       ] psi at the highest sprinkler head which is designed to be installed at the elevation of [       ] - USGS datum.
- To provide for an external pumper connection (check one):     Yes     No
- To have fire hydrants beyond the meter (check one):     Yes     No    # of proposed hydrants beyond the meter = [       ]
- To contain antifreeze or other inhibitor (check one):     Yes     No

I understand and agree to install an "approved" backflow prevention device on the fire service line after the meter and before any branch line or outlet as specified in the Company's Manual of Cross-Connection Control.

Total maximum water requirements including allowance for inside hose stream, hydrants, and the sprinkler system is [       ] gpm.

The sprinkler system will be installed by the following approved and/or licensed installer:

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- I have evaluated the adequacy of the Company's distribution system at the point of service connection in meeting the maximum flow and minimum pressure requirement, and have determined that a tank and pump system capable of meeting the fire demands independent of the Company's distribution system  is     is not (check one) a component of the system.
- Following the installation of the system, I will secure evidence that the sprinkler system was tested and approved by a responsible local official, where applicable, or by a NICET certified technician or a qualified professional engineer.
- I acknowledge that the Company is not responsible for sizing of either the Company's or Customer's service line. Further, the Company is not responsible, nor liable, for determining the adequacy of flow and pressure to meet the fire system needs.
- I request that the Company install a fire service connection and lateral, which originates from the Company's main and terminates at the curb, to be  1"     1.5"     2"     4"     6"     8"     10" in diameter.
- The fire connection size (other than one and two-family Residential lines) will determine the rate charge for the fire service.
- One and two-family Residential services will follow the Company's rate schedule for "Residential Multiple Meter Sets."
- The domestic service line cannot be utilized to provide service to any part of the fire system including tank and/or pump type systems fed by a hose connection or any other type of fixture which is part of the domestic system.

Accordingly, I expressly agree for myself, my successors, and assigns, to release, defend, and indemnify the Company from any and all responsibility and liability resulting from the inaccurate sizing of the fire service line and connection, the inadequacy of design of the system, damage as the result of introducing antifreeze into the system, and improper installation, utilization and maintenance of the system.

In accordance with Rule 17 of the Company's Rules and Regulations booklet, for Company service, the cost of any Company service line in excess of the applicable maximum Company investment shall be paid by the Customer, plus all applicable taxes including income taxes occasioned by the contract. Any amount paid by Customer shall not be subject to refund. The Company may require payment of the estimated amount of such excess cost in advance of the installation and will make a partial repayment to the extent the actual cost is determined to be less than the estimate.

**I HAVE RECEIVED, READ, AND UNDERSTAND THE RULES AND REGULATIONS OF THE COMPANY.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



## IMPORTANT INFORMATION FOR PLUMBERS AND BUILDERS

### 1. Service Lines, Mains, and Equipment:

- The Company will make all connections to its mains and furnish, install, and maintain the service lines from the water main to and including the curb stop and box, which under normal circumstances will be placed inside the curb line.
- The Company's service line will be the property of the Company and under its control.
- The Company reserves the right to determine the size, kind, and location of the service line from the main to the curb, and from the curb to the property to be served.

### 2. Customer's Installation & Maintenance of Service Lines:

The service line from the curb stop to the property shall be furnished, installed, owned, and maintained by the owner of the property.

### 3. Location of Customer's Service Lines:

- The customer's service line shall not cross intervening properties unless there is no other way in which service can be provided due to the property being landlocked and an appropriate easement is obtained by the customer for the customer.
- The customer's service line shall be laid in a straight line at a right angle to the curb line (where possible) within the building limits of the structure to be served and at least four feet (4') below the surface of the ground in property owned by the customer, in fee simple absolute.
- No service line shall be laid in the same trench with a gas line, electric line, drain or sewer line, or any other facility of another public service company, nor within four feet (4') of any open excavation, retaining wall or vault.

### 4. Type of Piping Installed by Customer:

- Type "K" copper shall be used throughout for service lines up to and including two in. (2") in diameter. Compression or flared fittings shall be used for underground connections; sweat or threaded joints shall be used in buildings and pits.
- Service lines three inches (3") in diameter and larger shall be cement lined ductile iron pipe.
- The minimum diameter of pipe used for domestic services (curb to building) shall be 3/4 of an inch.

### 5. Meters:

- All meters will be furnished and installed by the Company and will remain the property of the Company and be accessible to and subject to its control.
- The Company reserves the right to determine the size, type and location of the meter to be installed in the customer's property, including whether such meter will be manually read, remotely read from outside the building, or read automatically using TV cable, telephone or similar lines and/or radio signal communications. As a condition of providing service, the Company shall have the right to install such equipment, connections and wiring in the manner and location it deems appropriate. Said equipment will remain the property of the Company.

### 6. Location of Meters Within a Building:

- The customer shall provide a location for the meter within two feet (2') from the point-of-entry of an exterior foundation to a building, which affords its protection and allows access for reading and maintenance.
- The meter location shall not be within a closet, crawlspace, garage, certain enclosures, or unheated areas.

### 7. Control Valves:

- Control valves shall be placed by the customer on the service line as shown on the piping detail plans.
- Full-port ball valves shall be used for service lines two-inches (2") in diameter and smaller.
- O.S.&Y. gate valves with resilient-seat shall be used for service lines three inches (3") in diameter and larger.

### 8. Conditions Requiring Meter Pit Installation by Customer:

- In cases where the Company requires or the customer designs the meter to be placed in a pit/vault, the customer shall install the pit inside the customer's property line of the customer which abuts the water main. The location, type and size of said pit shall be as approved by the Company.
- When a concrete pit/vault is used, a 10 ft. wide (minimum) paved surface from the road to the pit/vault, including curb depression, must be provided and maintained for vehicle access.
- The Company will determine when a meter pit is required, including (but not limited to) the following:
  - a) The customer's service line crosses a stream, swale, or retention basin.
  - b) The customer's service line is over 200 ft. in length as measured along the route of the service line from curb stop to the point of entry to the building.
  - c) The customer's service line is not or cannot be installed at a right angle to the curb within the building limits of the structure to be served, or is not or cannot be installed within a specified area along the side wall (that is, a wall adjacent to a front wall) of the building to be served up to the point-of-entry of the service line into the side of the building, said area being specified as an area no closer than 5 feet and no further than 10 feet from the sidewall; unless otherwise approved by the Company.
  - d) The customer's structure does not contain a basement below grade or is not a permanently fixed structure.
  - e) There is no suitable location to protect the meter from freezing, damage, or to provide access for reading.
  - f) The building is constructed on a concrete slab.
  - g) Where service requested is temporary and/or utilized for construction purposes.
  - h) Where the fire service line requires a full-flow meter or the domestic service line is six inches (6") or larger.

### 9. Pressure Reducing Valves:

A pressure reducing valve (PRV) is required where the Company's system pressure exceeds 100 PSI on domestic services or 150 PSI on fire services and at the discretion of the Company where it is believed that the pressure may exceed the above limitations. Said valve shall be installed by the customer on the inlet side of the meter and follow all piping specifications.

### 10. Pipe Joints, Fittings, and Fixtures:

## IMPORTANT INFORMATION FOR PLUMBERS AND BUILDERS

### 1. Service Lines, Mains, and Equipment:

- The Company will make all connections to its mains and furnish, install, and maintain the service lines from the water main to and including the curb stop and box, which under normal circumstances will be placed inside the curb line.
- The Company's service line will be the property of the Company and under its control.
- The Company reserves the right to determine the size, kind, and location of the service line from the main to the curb, and from the curb to the property to be served.

### 2. Customer's Installation & Maintenance of Service Lines:

The service line from the curb stop to the property shall be furnished, installed, owned, and maintained by the owner of the property.

### 3. Location of Customer's Service Lines:

- The customer's service line shall not cross intervening properties unless there is no other way in which service can be provided due to the property being landlocked and an appropriate easement is obtained by the customer for the customer.
- The customer's service line shall be laid in a straight line at a right angle to the curb line (where possible) within the building limits of the structure to be served and at least four feet (4') below the surface of the ground in property owned by the customer, in fee simple absolute.
- No service line shall be laid in the same trench with a gas line, electric line, drain or sewer line, or any other facility of another public service company, nor within four feet (4') of any open excavation, retaining wall or vault.

### 4. Type of Piping Installed by Customer:

- Type "K" copper shall be used throughout for service lines up to and including two inches (2") in diameter. Compression or flared fittings shall be used for underground connections; sweat or threaded joints shall be used in buildings and pits.
- Service lines three inches (3") in diameter and larger shall be cement lined ductile iron pipe.
- The minimum diameter of pipe used for domestic services (curb to building) shall be 3/4 of an inch.

### 5. Meters:

- All meters will be furnished and installed by the Company and will remain the property of the Company and be accessible to and subject to its control.
- The Company reserves the right to determine the size, type and location of the meter to be installed in the customer's property, including whether such meter will be manually read, remotely read from outside the building, or read automatically using TV cable, telephone or similar lines and/or radio signal communications. As a condition of providing service, the Company shall have the right to install such equipment, connections and wiring in the manner and location it deems appropriate. Said equipment will remain the property of the Company.

### 6. Location of Meters within a Building:

- The customer shall provide a location for the meter within two feet (2') from the point-of-entry of an exterior foundation to a building, which affords its protection and allows access for reading and maintenance.
- The meter location shall not be within a closet, crawlspace, garage, certain enclosures, or unheated areas.

### 7. Control Valves:

- Control valves shall be placed by the customer on the service line as shown on the piping detail plans.
- Full-port ball valves shall be used for service lines two inches (2") in diameter and smaller.
- O.S. &Y. gate valves with resilient-seat shall be used for service lines three inches (3") in diameter and larger.

### 8. Conditions Requiring Meter Pit Installation by Customer:

- In cases where the Company requires or the customer designs the meter to be placed in a box/vault, the customer shall install the box/vault inside the customer's property line of the customer which abuts the water main. The location, type and size of said box/vault shall be as approved by the Company.
- When a concrete vault is used, a minimum ten feet (10') wide paved surface from the road to the vault, including curb depression, must be provided and maintained for vehicle access.
- The Company will determine when a meter vault is required, including (but not limited to) the following:
  - a) The customer's service line crosses a stream, swale, retention basin or similar structure.
  - b) The customer's service line is over two hundred (200') in length as measured along the route of the service line from curb stop to the point of entry to the building.
  - c) The customer's service line is not or cannot be installed at a right angle to the curb within the building limits of the structure to be served, or is not or cannot be installed within a specified area along the side wall (that is, a wall adjacent to a front wall) of the building to be served up to the point of entry of the service line into the side of the building, said area being specified as an area no closer than five feet (5') and no further than ten feet (10') from the sidewall unless otherwise approved by the Company.
  - d) The customer's structure does not contain a basement below grade or is not a permanently fixed structure.
  - e) There is no suitable location to protect the meter from freezing, damage, or to provide access for reading or maintenance.
  - f) Where service requested is temporary and/or utilized for construction purposes.
  - g) The building is constructed on a concrete slab.
  - h) Where the meter cannot be set within two feet (2') of the point of entry to the building.
  - i) Where the fire service line requires a full-flow meter or the domestic service line is six inches (6") or larger.
  - j) Where unauthorized use of service is discovered.

### 9. Pressure Reducing Valves:

A pressure reducing valve (PRV) is required where the Company's system pressure exceeds 100 PSI on all domestic services and residential fire services, or 150 PSI on fire services and at the discretion of the Company where it is believed that the pressure may exceed the above limitations. Said valve shall be installed by the customer on the inlet side of the meter and follow all piping specifications.

### 10. Pipe Joints, Fittings, and Fixtures:

- When solder or flux are used for joining pipe and fittings, compliance with the Safe Drinking Water Act Amendment of 1986, Section 1417, shall apply.
- Likewise, all faucets and fixtures must be lead-free and in compliance with Federal, State, and local laws and codes.

### 11. Cross-Connection Control (backflow protection) or Special Devices:

If, in the Company's opinion, an approved backflow prevention device or other special device is necessary to prevent possible contamination of the water supply, the Company may require the customer to install and maintain such device(s) at a location and in a manner approved by the Company.

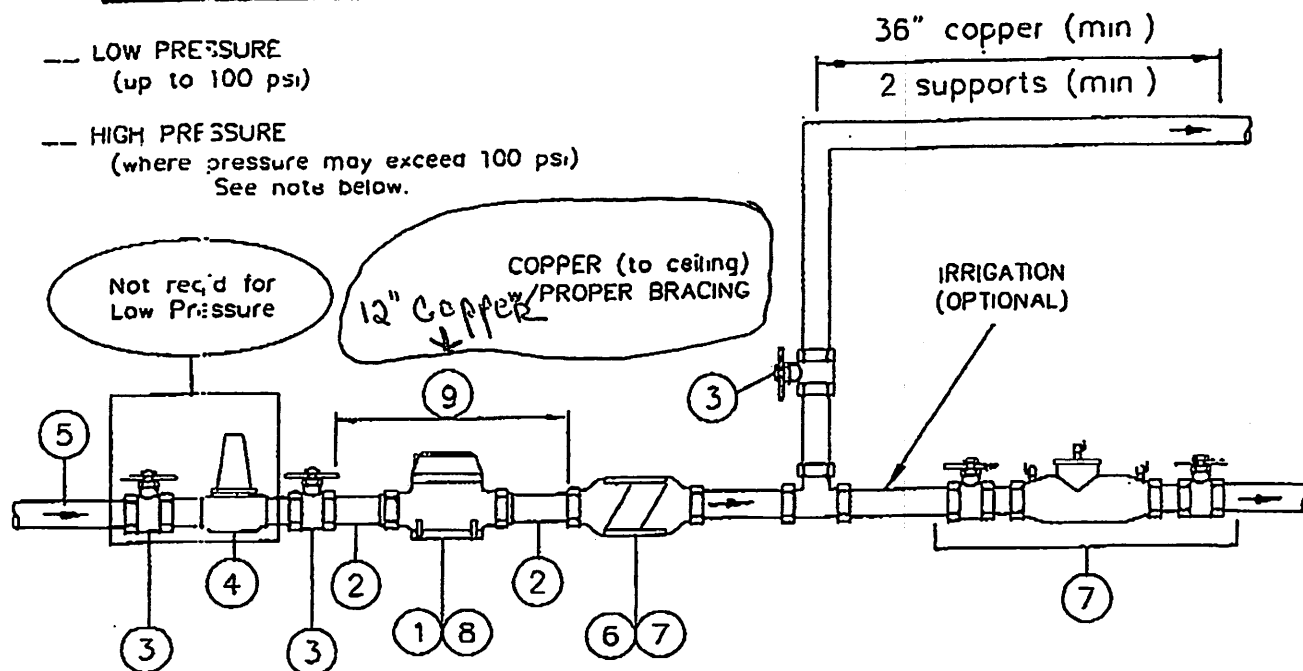
### 12. Activation of Service:

- The Company will install the meter and turn on the service after the customer has the plumbing arranged (including all required fixtures) to receive the meter at a point approved by the Company, so as to control the entire supply.
- PA Law (Criminal Code 18 Pa. C.S.A., Section 3926) prohibits the activation of a public utility without a measuring device (water meter).

# DOMESTIC SERVICE - 5/8", 3/4", and 1" METERS

--- LOW PRESSURE  
(up to 100 psi)

--- HIGH PRESSURE  
(where pressure may exceed 100 psi)  
See note below.



ITEM		5/8" x 3/4"	3/4"	1"
1	Meter (by Water Co)			
2	Meter Couplings (standard length)	3/4"	3/4"	1"
		Ford Meter Box Part No.		
3	Full-port Ball Valve	C38-23-2 5	C38-23-2 5	C38-44-2 625
4	Pressure Reducing Valve (PRV)	3/4"	3/4"	1"
5	Line Size ("K" copper)	SIZED BY CUSTOMER		
6	Residential Dual Check Valve	3/4"	3/4"	1"
7	Backflow device - DCVA or RPZA (Imp. or Non-Residential)	3/4"	3/4"	1"
		<i>type determined by the Water Company.</i>		
8	Laying Length of Meter	7 1/2"	9"	10 3/4"
9	Laying Length of Meter and Couplings	12"	13 3/8"	15 1/4"

**Notes:**

- A. It is the CUSTOMER's responsibility to address THERMAL EXPANSION before the installation of a PRV or backflow device.
- B. A pressure vacuum breaker must be installed on all hose-bib connections
- C. Water Company Rules & Regulations require that all of the specifications are met and a meter is set before water service is turned on.
- D. It is the CUSTOMER's responsibility to size the pressure reducing valve(s) to fit their flow needs. Two-stage reduction may be needed where there is a wide variation between the initial pressure and the reduced pressure. Parallel installation may be needed where there is a wide variation of reduced pressure requirements, where it is vital to maintain a continuous water supply, or other reasons for improved performance.

AQUA	
ck'd by: MJF	Plan No. D-1