

**CONTRACTORS' PASSES—BEECH MOUNTAIN LAKES  
RULES OF PROCEDURE**

1. All contractors, employees thereof and sub-contractors must have passes to enter the premises. (Applications are available at the security office for this purpose.)
2. Contractors' packets must be obtained from BMLA administration office before Security may issue a contractor's pass to enter the community. (New contractors inquire at the gate.)
3. Every contractor is required to submit a list of employees and sub-contractors. Terminated employees or sub-contractors must be listed with security within 24 hours thereof and passes returned.
4. Passes are good for 6 months and will be color coded. From January through June 2004 will be orange; from July through December 2004 they shall be green.
5. All contractors must have valid permits to work anywhere in Butler Township.
6. Entrance by all contractors, employees and sub-contractors will be restricted to Monday through Saturday, 7 AM—7PM. No work is to be done on Sundays or legal holidays. Fines for violations range from \$25.00 to \$300.00.
7. Equipment cannot be dropped off or picked up on Sundays or legal holidays and the above passes are not to be used for entry on these days.
8. Contractors are responsible for the conduct of their employees and sub-contractors.
9. Parking on the roadways is strictly prohibited. Parking is permitted only on the property under improvement.
10. Empty trailers or other vehicles not in use are to be removed daily—a \$25.00 daily fee will be leveled for each violation.
11. All contractors, employees and sub-contractors must stop at the gate. Running the gate will result in maximum fines.

I, \_\_\_\_\_, acknowledge that I have read and agree to comply with the above rules and am aware of the penalties attached for violations.

Date \_\_\_\_\_.

*Approved 2-4-04  
Suzanne Jones President*